

GREAT COATES VILLAGE COUNCIL

Minutes of the Meeting of Personnel Committee of Great Coates Village Council held in the Village Hall, Cooks Lane, Great Coates, 16th November 2015 at 7.30 pm

Present

Councillors: Mr. G. Mumby (Chair); Mrs D. Bradwell; Mrs Y. Prest

Officers: D. Godfrey

APOLOGIES None

Public There were no members of the public present.

DECLARATIONS OF INTEREST: None

DISPENSATIONS: None

PUBLIC SESSION: No issues raised

PART 1. PUBLIC SESSION

15/07PC TO REVIEW GRIEVANCE PROCEDURE

The review of the grievance procedure was completed and is to be submitted to full Council for approval and adoption.

15/08PC TO REVIEW COMPLAINTS PROCEDURE

The review of the complaints procedure was completed and is to be submitted to full Council for approval and adoption.

15/09PC TO REVIEW HOURS WORKED BY CARETAKERS

A review of hours worked by the caretakers was carried out, there is a higher demand on the caretakers time from January 2016 due to an increase in regular hirers and Council should be aware that it may impact on the salary budget. The full Council to be made aware ready for the budget proposals to be debated in December 2015.

PART 2. PRIVATE SESSION

15/10PC PUBLIC COMPLAINT - PRIVATE PROPERTY IN THE HALL

PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

The Chairman moved and it was agreed that the public be excluded from the meeting pursuant to section 1 of the Public Bodies (Admission to Meetings) Act 1960, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

Meeting ended 8.25 PM

Signed.

Chair of the Personnel Committee
