

# Great Coates Village Council

## MINUTES OF PARISH COUNCIL MEETING OF GREAT COATES VILLAGE COUNCIL HELD ON TUESDAY 21<sup>ST</sup> JANUARY 2014 AT GREAT COATES VILLAGE HALL, COOKS LANE, GREAT COATES at 7.45 PM

**Present:** Cllr. Maasdam (Chairman)  
Cllrs. Mrs. L. Winterburn, B. Winterburn, Mrs. C. Frankish, M. Frankish,  
Cutting and Redgrift

**Apologies:** Cllrs. Bagley and Souter-Smith

**In Attendance:** PCSO M. Eckley

There were 12 members of the public present

### **13/129 To receive and accept apologies**

Apologies received from Cllr. Bagley (illness) and Cllr. Souter-Smith (work) and accepted.

**Resolved: That apologies be received and accepted**

### **13/130 DECLARATIONS OF INTEREST (Code of Conduct 2012)**

To record declarations of interest by any member of the council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and of interest being declared.

To note dispensations given to any member of the council in respect of the agenda items listed below.

Cllr. Maasdam declared prejudicial interest in newsletter distribution due to family member acting as distributor. Dispensations already granted to Council members in respect of budget items.

### **13/131 To approve the minutes of the previous meeting**

Minutes of the meeting, as circulated, approved as true record.

**Resolved: That minutes be accepted as true record**

### **13/132 Police Report for information**

PCSO Mike Eckley present – substantial increase in crime figures inc burglaries to dwellings and non dwellings and attempted burglary and criminal damage.

Cllr. Redgrift asked about street lighting and replacement of lower level emission lights and impact on crime.

### **Public Break:-**

Resident asked PCSO still present about crime figures.

Resident asked question about budget information. Clerk advised that last year's budget figures are published on the web. One resident advised by Chairman that his questions had been answered as resident continued to address Cllrs.

Resident asked about war memorial and funding for the project.

Resident present about planning application to be considered – resident stated that he has gone back to NELC and they are happy with design.

**13/133      Highways/Footpaths**

To receive Clerk's report on general highways/footpaths/traffic issues

Cllr. Cutting asked Council to consider writing to residents on Woad Lane and asking if repairs could be made to the fence on the frontage of the Allington Drive estate. Agreed Clerk to write and ask if residents were responsible for the fence and if so whether it could be given attention as appropriate.

Cllr. Cutting advised that she had concerns over garages on Newbury. Chairman had advised that they were privately owned. Cllr. Cutting advised she had contacted Cllr. Ray Sutton and he has passed it onto neighbourhood services at NELC.

**Resolved:      That Clerk write to residents as agreed**

**13/134      Great Coates Village Hall**

To receive minutes/report from Village Hall Committee Meeting And to consider any recommendations made and agree any necessary actions

Minutes circulated that day. Cllr. Cutting gave detailed report on recent Committee Event. Event had been poorly attended. Forthcoming events organized included jazz night on 8<sup>th</sup> March 2014, table top sale and garden event in spring. Third quarterly event will be in conjunction with great war centenary and then there would be a christmas event as well. Ward Cllrs. had kindly funded PA system.

To receive further quotations for acousting boarding

To be carried forward and considered under budget expenditure.

To receive update re planning condition re wild flower seeding

NELC had written to see if the planning condition had been complied with regarding the wild flower seeding. Cllrs. unaware of condition and agreed response that it be in obedience for time being due to funding.

**Resolved:      That response be sent to NELC asking for condition to be held in Obeyance due to funding**

**13/135      Planning Matters**

The following planning applications were considered:

**DM/1089/13/FUL      10 Blackthorn Drive**  
**Erect single storey extension to rear with alterations**  
*No objections*

**DM/1031/13/FUL      7 Blackthorn Drive**  
**Convert existing garage into one dwelling including alterations And roof lift**  
*No objections.*

To consider any other planning matters and/or receive correspondence

None.

**13/136      Great Coates War Memorial**

To receive update on correspondence/information sent to NELC, to Receive and consider professional quotations re production of design brief for memorial and submission of planning application to seek planning permission for relocation and to receive and consider approximate costings and agree necessary action

Chairman advised Council members that previous discussions on this item had been taken as exempt and recommended they should be so again and this was agreed by Councillors.

Clerk gave update on meeting called with NELC and its request for a design brief to be submitted and timescales for relocation of the memorial.

**Resolved: That remainder of item be taken as exempt item at end of meeting**

**13/137 Future Dates**

Next Meeting Date – Thursday 27<sup>th</sup> February 2014

ERNLLCA Training Session – Was 27<sup>th</sup> February 2014 but now will be 24<sup>th</sup> -

Cllr. Winterburns x 2 , Frankish x 2 and Cllr Maasdam requested attendance at £35 per head

Town and Parish Liaison – Thursday 30<sup>th</sup> January 2014

Cllrs. B. and L. Winterburn and Cllr. Bagley to attend.

Office closure – 27<sup>th</sup> to 31<sup>st</sup> January 2014 (inc)

Any further future dates – none.

**13/138 Reports**

To receive minutes from Personnel Committee held on 17.12.13

Two interviews tomorrow being held for job share postholder for Caretaker/Cleaner.

Any other reports

None.

**13/139 Information Update**

Information received from NELC, ERNLLCA

Either circulated electronically already or in circulation bag.

Input from Ward Councillors if present

None as apologies received.

**13/140 Great Coates Community News**

Next edition – February/March 2014

Closing date – 15.01.13

**13/141 Finance**

To approve cheques for authorisation as per list presented

All payments authorized as per list circulated.

**Resolved: That all payments be made as per list**

**13/142 Budget**

To consider and agree budget figures for fy 2014/15 based on Budget figures for current financial year and to consider And agree precept requirement for Great Coates for fy 14/15 to notify NELC and agree any further actions

Clerk had circulated budget information in December 2013 prior to December meeting and had updated certain parts of information with minor details clarified since that meeting.

Cllrs. discussed each item of budget, line by line, broken down into

Administration/Newsletter/Grants/Village Hall/Grounds maintenance etc. and agreed recommended figures for first run of calculations.

The Council then agreed remainder of budget to be discussed as exempt item as it dealt with confidential information regarding staff payments.

**Resolved: Exemption of press and public for remainder of meeting under Public Bodies Admissions To Meetings Act 1960, Section 1 (2) on the grounds that discussion of the following business is likely to disclose confidential information<sup>1</sup>**

**Exempt Items c/f**

**War Memorial**

The Chairman and Clerk updated Cllrs. on outcome of meeting held with NELC in January and recommendations were made to the Council members. Clerk had obtained quotation for costings for Architect to submit design brief to NELC Planning Dept for submission for full planning application.

**Resolved: That the Council commissions Hodson Architects to produce design Brief for relocation of war memorial, liaise with NELC and war memorials Trust and then submit planning application for project to proceed. Target for completion of works to be August 2014.**

**Budget**

Staffing costs were discussed and agreed and final budget figures finalized and agreed and precept figures set. Final precept figure of £40,000 agreed in addition to grant from NELC and final budget of £49,645.

**Resolved: That the budget for fy 14/15 be formally adopted at £49,645 and that the Precept for fy 14/15 be set at £40,000 in addition to the subsidy grant From NELC.**

The Chairman closed the meeting at 11.08 pm.

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<sup>i</sup> Under Part 1 of Schedule 12A of the LGA 1972 (as amended)