

Minutes of the Great Coates Village Council held at 7.00 PM at the Virtual Video Meeting on 25 March 2021

Present: Cllr J. Masterton (Chair), Cllr K. Green, Cllr L. Cutting, Cllr M. Stewart, Cllr K. Redgrift, Cllr C. Barber,
Cllr E. Stiles, Cllr T. Furneaux (NELC), C. Thomas (Clerk),
Members of public present: 0

- 1 To receive apologies and reasons for absence - Ref: 980**
Cllr Lawrance and Cllr Huntley
- 2 To receive declarations of interest under the Localism Act 2011 - being any pecuniary or non-pecuniary interest in agenda items not previously recorded on Members Register of Interests. - Ref: 981**
None
- 3 To approve draft minutes of the Village Council Meeting held on 25/02/21 - Ref: 982**
It was resolved to approve the minutes as a true record.
Proposed: Cllr C. Barber Seconder: Cllr K. Green All in favour
- 4 To approve draft minutes of the Village Hall Committee Meeting held on 24/02/21 - Ref: 983**
It was resolved to approve the minutes as a true record.
Proposed: Cllr K. Green Seconder: Cllr Stiles All in favour
- 5 To approve the minutes of the Event Committee meeting held on 17/03/21 - Ref: 984**
Not available - deferred to a future meeting.
- 6 To approve draft minutes of the Personnel Committee held on 03/03/21 - Ref: 985**
It was resolved to approve the minutes as a true record.
Proposed: Cllr Green Seconder: Cllr Cutting For: 5 Against: 0 Abstain: 1 Carried
- 7 To approve minutes of Personnel Committee meeting held on 18/03/21 - Ref: 986**
It was resolved to approve the minutes as a true record.
Proposed: Cllr Green Seconder: Cllr Cutting For: 5 Against: 0 Abstain: 1 Carried
- 8 Public Session - Ref: 987**
No members of the public present
- 9 Finance Report**
 - a) Financial report for period ending 28th February 2021 - Ref: 988**
The Clerk had previously circulated.
It was resolved to approve the accounting statements as a true record.
 - b) To approve Schedule of payments - Ref: 989**
It was resolved to approve the Schedule of Payments totalling £1602.81
- 10 To receive any reports from external organisations**
 - a) Reports by Humberside Police - Ref: 990**
The Clerk read out a report from Humberside Police for the period 26/02/21 - 25/03/21 detailing 45 crimes within the Freshney Ward including 1 offence within Great Coates being public order. There was 2 offences on the industrial estate.
 - b) Reports by Unitary Councillors to include updates on items raised at the last meeting - Ref: 991**
Cllr Furneaux gave an update the meeting on dog fouling enforcement being stepped up.
The Clerk provided advised that he had obtained signage from NELC to asst with the problem and explained that additional signage could be installed throughout the village.
It was resolved to approve expenditure of £50 to obtain additional signage.
Proposer: Cllr Masterton Seconder: Cllr Cutting All in favour

Signature:

Cllr Barber updated the meeting in respect of work to resolve pot holes on Cooks Lane, trees along Woad Lane and HGV signage. proposed.

11 Reports from committees of the Village Council

a) Personnel Committee - Ref: 992

Cllr Stiles advised that a meeting had been held to ensure recommendations from the disciplinary panel had been completed.

It was recommended by the Committee to increase the caretakers salaries to £9.09/hr effective 1st April 2021.

Proposed: Cllr Green Seconder: Cllr Cutting For: 5 Against: 1 Carried

b) Event Committee - Ref: 993

Cllr Barber advised that plans for the Easter Event was progressing to include an easter egg hunt with a difference and two virtual competitions being make an easter bonnet and decorate an egg competition. No further events had been planned until we were clear of restrictions other than the christmas event which is scheduled for 4th December 2021.

c) Great Coates in Bloom Committee - Ref: 994

Cllr Stewart confirmed the In Bloom Group was still busy assisting St Nicolas Church with an easter display. He confirmed a suggested pony cart being made for display on the corner of Allington Drive and Woad Lane together with a memorial garden where the recycling bins used to be located along Great Coates Road. The scarecrow weekend was planned for mid July.

A long discussion took place regarding litter and dog fouling issues. Cllr Furneaux agreed to contact Cllr Shepherd regarding visible enforcement.

12 Parish Matters - To receive any report or consider any appropriate action

a) Village Council Magazine / Newsletter - Ref: 995

Cllr Green gave an update on the latest magazine including a preview of June's magazine.

b) Litter, Litter Picking and Dog Fouling - Ref: 996

This matter had been discussed under 10(b).

c) Review and amendment of Financial Regulations - Ref: 997

It was resolved to adopt the amended Financial Regulations as circulated by the Clerk following a recommendation from the Personnel Committee.

Proposed: Cllr Stiles Seconder: Cllr Cutting All in favour

d) Training plan for councillors and staff - Ref: 998

The Clerk had circulated a proposed training plan to encourage all councillors and staff to attend training courses offered by LALC.

e) Review of Email Protocol Policy - Ref: 999

It was resolved to adopt the amended Email Protocol Policy.as circulated by the Clerk.

Proposed: Cllr Stewart Seconder: Cllr Cutting All in favour

f) Adoption of Virtual Meeting Code of Conduct - Ref: 1000

A proposed policy had been circulated which would be brought back to Council next month after a discussion.

g) ID cards for councillors and staff - Ref: 1001

The Clerk reminded Councillors to send photographs to him for the ID lanyards.

h) Update on hall re-opening - Ref: 1002

The Clerk gave an update on the proposed re-opening.

i) Review Tracking Report - Ref: 1003

1975 - Newbury Avenue Garages

No further update was available

2083 - Adoption of Events Committee Terms of Reference

It was resolved to adopt the Terms of Reference as previously circulated by the Clerk.

Signature:

Proposer: Cllr Green Seconder: Cllr Barber All in Favour

2084 - Adoption of in Bloom Committee Terms of Reference

It was resolved to adopt the Terms of Reference as previously circulated by the Clerk.

Proposer: Cllr Green Seconder: Cllr Barber All in Favour

5801 - Hall Improvements - Remainder of Hall Painting

Quotes were being sought to include painting of the toilets.

5804 - Hall Improvements - Exterior Wood Panels

It was agreed to continue pursuing quotations for this work.

6371 - Policy Review - Data Protection Policy

It was resolved to adopt the Terms of Reference as previously circulated by the Clerk.

Proposer: Cllr Masterton Seconder: Cllr Barber All in Favour

6375 - Policy Review - Risk Register

It was resolved to adopt the Terms of Reference as previously circulated by the Clerk.

Proposer: Cllr Masterton Seconder: Cllr Cutting All in Favour

6379 - Policy Review - GDPR - Privacy Policy

It was resolved to adopt the Terms of Reference as previously circulated by the Clerk.

Proposer: Cllr Masterton Seconder: Cllr Cutting All in Favour

7267 - FP49 Motorbikes

There was no further updates and no further reported issues.

8381 - Steam Cleaner

The demonstration was planned to be undertaken prior to re-opening on 12th April.

8563 - HGVs In Village

New and additional signage had been approved and this was awaited to be fitted. Signage had also been requested for the church and of the village.

14070 - Cooks Lane

Reports had be received from several residents regarding the state of this road, mainly around pot holes. Several reports had been made to NELC who had visited the road. Work was expected to be undertaken by the end of April.

13 Clerk's Report - Correspondence Received

a) RL - Freedom of Information Request from x 3 - Ref: 1004

All matters had been dealt with.

b) PB - Buses through village - Ref: 1005

These were rail replacement services and the resident had been informed.

c) TW - Graffiti on wall along Robin Walk - Ref: 1006

This is believed to be the responsibility of Greenbelt who manage the area and The Clerk was in discussions with them to encourage them to clean the area.

14 Planning applications and decisions received

a) DM/0283/21/FULA - 16 Meadowbank - Erection of single storey extension - Ref: 1007

No objections

b) Planning: Pear Tree Paddock - Public Footpath Diversion - Ref: 1008

No objections

15 Next meeting will be Thursday 22/04/21 at 7 pm - Ref: 1009

Signature:



Items for the agenda by 15/04/21

Meeting closed at 8.00 pm

Signature: