

**Minutes of the Village Council Meeting Of Great Coates Village Council held  
at 7.00 pm in the Village Hall, Cooks Lane, Great Coates on 28th November 2019**

Present: Cllr J. Masterton (Chair), Cllr R. Lawrance, Cllr M. Huntley, Cllr K. Green, Cllr M. Stewart  
C.Thomas (Clerk), Cllr C. Barber, Cllr T. Furneaux (NELC)  
Members of public present : 0

- 1 **To Receive Apologies and Reasons for Absence - Ref 19/340**  
Cllr L. Cutting, Cllr K. Redgrift, Cllr T. Furneaux
- 2 **To receive declarations of interest under the Localism Act 2011 – being any pecuniary or non-pecuniary interest in agenda items not previously recorded on Members’ Register of Interests - Ref 19/341**  
None
- 3 **To Approve The Draft Minutes of the Village Council Meeting held on 24<sup>th</sup> October 2019 – Ref 19/342**  
Resolved to approve the minutes as a true record.  
Proposed Cllr Huntley Seconded Cllr Green All in favour.
- 4 **To Approve The Draft Minutes of the Village Hall Committee held on 8<sup>th</sup> November 2019 – Ref 19/343**  
Resolved to approve the minutes as a true record.  
Proposed Cllr Lawrance Seconded Cllr Huntley All in favour.
- 5 **To Approved The Draft Minutes of the In Bloom Committee held on 9<sup>th</sup> October 2019 – Ref 19/344**  
Resolved to approve the minutes as a true record.  
Proposed Cllr Stewart Seconded Cllr Huntley All in favour.
- 6 **Public Session – Ref 19/345**  
No members of the public were present.
- 7 **Finance Report – Ref 19/346**
  - a) The Clerk had previously circulated the financial report for the period ending 30<sup>th</sup> September 2019.  
Resolved to approve the accounts as a true record.  
Proposed Cllr Huntley Seconded Cllr Green All in favour
  - b) The Clerk circulated the Schedule of Payments for November 2019.  
Resolved to approve all invoices for payment.  
Proposed Cllr Green Seconded Cllr Huntley All in favour
  - c) The Clerk has previously circulated the proposed budget for 2020/21.  
Resolved to approve the budget and set the precept for 2020/21 at £35,000.  
Proposed Cllr Masterton Seconded Cllr Green All in favour

**8 To receive any reports from external organisations. Ref 19/347**

**a) Humberside Police**

No report had been received from the Police.

Cllr Lawrance provided figures from a report submitted to Freshney Forward for the period 25/10/19 to 26/11/19 which reported 44 crimes within Freshney Ward of which 2 were in Great Coates.

**b) Reports from Unitary Councillors**

Councillors thanked the Ward councillors present or the generous ward funding to the Christmas Event and Great Coates In Bloom Committee.

Cllr Barber confirmed the re-cycling bins on Great Coates Road were to be removed and would likely to be in the New Year due to the election delaying various matters.

Concern was raised that no feedback had been received from Cllr Shepherd regarding enforcement and the Newbury Avenue garages or Cllr Stewart in respect of the traffic concerns raised. Cllr Proctor agreed to speak to both councillors and the Clerk would also write to NELC.

**9 To receive reports from representatives of external organisations – Ref 19/348**

**a) Freshney Forward**

Cllr Lawrance gave an update from the last meeting.

**10 To receive reports of committee meetings of the Village Council – Ref 19/349**

**a) Reports from Council Committee Meetings - Personnel**

No meetings had taken place.

**b) Reports from Council Committee Meetings - Hall Committee**

Christmas event was all in hand and Cllr Lowrance had sourced additional donations from Co-Op and Tesco for this event. A letter of thanks was to be sent.

The New Year event was selling well with 60 confirmed sales and being capped at 80.

The Committee chair asked for more volunteers as the small committee was struggling to set up and run the events with the small number of volunteers. An advert was to be created to seek resident volunteers for the committee.

**c) Reports from Council Committee Meetings – Great Coates in Bloom Committee**

The committee had spent a significant amount of time preparing the village for remembrance day and all agreed the village looked excellent. Several residents had commented.

Thanks went to Dave Barker at Blue Arc Welding for creating Tommy II now guarding Osprey Drive.

A nativity scene was being prepared for Osprey Drive and Santa had arrived on the Great Coates Train.

Thanks were extended to Pat & Barry Dales for donating £50 to the committee.

The committee had agreed to enter the village into the In Bloom competition for 2020 and recently welcomed Cllr Stewart from Immingham In Bloom who gave very informative advice.

## 11 Parish Matters

a) **Councillor Casual Vacancy – Ref 19/350**

There continues to be two casual councillor vacancies.

b) **Village Council Magazine – Ref 19/351**

Cllr Green thanked Cllr Cutting and the Clerk for their help and would be producing a refreshed, bumper Edition of the village magazine expected to be available around 30<sup>th</sup> November.

This would be the first edition designed internally and a new printer had been sourced which would half the current printing costs. It was looking likely that the December edition would be produced at no cost to the Council in view of the excellent advertising revenue together with the reduced print costs.

c) **Hall Maintenance – Ref 19/352**

Cllr Masterton suggested a Hall Maintenance Committee to be responsible for hall maintenance as concerns That some decisions are taking too long and it was felt a small team could manage this better.

It was felt a committee may be beneficial but may be better served by amending the Standing orders and /or Financial Regulations which could achieve the same results as a committee. The Clerk would investigate and report back to the next meeting.

d) **Personnel Committee – Terms of Reference Review – Ref 19/353**

Proposed Terms of Reference for this committee had previously been circulated.

Resolved to approve the terms of reference

Proposed Cllr Huntley Seconded Cllr Green All in favour

e) **Donation Request – Great Coates Village Nursery – Ref 19/354**

A letter had been received from the nursery and it was resolved to donate £70 to the nursery.

Proposed Cllr Masterton Seconded Cllr Lowrance All in favour

f) **Bank Mandate Review – Ref 19/355**

Following the resignation of Cllr Thomas the bank mandate required amendment. It was not felt necessary to add a further signatory to the remaining three signatories.

g) **Review Tracking report – Ref 19/356**

**Ref: 1918 – Christmas Tree On Village Green**

The licence from Greenbelt had now been received valid until 10/01/19.

The tree would be removed on 6<sup>th</sup> January and the Clerk would make arrangements for its disposal.

**Ref: 1923 – Planters Either Side Of the Hall**

Planters were now in place and complete.

**Ref: 1924 – False Wall In Hall**

Thanks to Cllr Lawrance and Cllr Huntley the wall was now painted and the work complete.

**Ref: 1926 – Traffic Through The Village**

There had been no further update following concerns raised and the Clerk was continuing to pursue with NELC.

**Ref: 1928 – Water Butts at Village Hall**

The tap was awaiting installation.

**Ref: 1932 - Tree Complaint – 27 Allington Drive**

The original contractor had failed to attend on three occasions now and the Clerk was obtaining alternative quotes.

**Ref: 1950 – Debit Card**

Debit card was now held by the Clerk.

**Ref: 1951 – Review Insurance**

New insurance was in place and new certificates were awaited.

**Ref: 1956 – Waste Collection**

New bin with the new contractor was now in place and collections every fortnight on a Thursday.

**Ref: 1961 – Calendar Items Review**

The Clerk had previously circulated a revised policy.

It was resolved to adopt this policy.

Proposed Cllr Huntley Seconded Cllr Masterton All in favour

**Ref: 1975 – Garages on Newbury Avenue**

There was no further update from NELC. Cllr Proctor would chase Cllr Swinburn and a letter was to be sent to NELC to request action.

**Ref: 1978 – Christmas Lights**

New lights had now been obtained.

**12) Clerk's Report – Ref 19/357**

**a) Correspondence Received**

Linzi Milsom – Raised safety concerns along Station Road due to leaves, rain and narrow pavements. Clerk had replied back.

NELC – Environment Education Sessions – Seeking accommodation to hold 'education' seminars. Agreed to offer the hall for such seminars.

**13) Planning Applications and Decisions Received – Ref 19/358**

DM/906/19/FUL – Armadillo Self Storage – no objections

DM/0907/19/ADV – Armadillo Self Storage – No objections

DM/1044/19/FUL – 27 Woad Lane (rear extension) – No objections

**14) Items to be considered for next agenda – Ref 19/359**

Any items to be given to the Clerk by 11<sup>th</sup> December 2019

Meeting closed at 8.30 pm