

Minutes of the Village Council Meeting Of Great Coates Village Council held at 7.00 pm in the Village Hall, Cooks Lane, Great Coates on 24th October 2019

Present: Cllr J. Masterton (Chair), Cllr M. Huntley, Cllr K. Redgrift, Cllr K. Green, Cllr L. Cutting, Cllr M. Stewart
C.Thomas (Clerk), Cllr C. Barber, Cllr T. Furneaux (NELC)
Members of public present : 0

- 1 **To Receive Apologies and Reasons for Absence - Ref 19/302**
Cllr R. Lawrance
- 2 **To receive declarations of interest under the Localism Act 2011 – being any pecuniary or non-pecuniary interest in agenda items not previously recorded on Members’ Register of Interests - Ref 19/303**
None
- 3 **To Approve The Draft Minutes of the Village Council Meeting held on 26th September – Ref 19/304**
Resolved to approve the minutes as a true record.
Proposed Cllr Huntley Seconded Cllr Green All in favour.
- 4 **To Approve The Draft Minutes of the Village Hall Committee held on 18th September – Ref 19/305**
Resolved to approve the minutes as a true record.
Proposed Cllr Huntley Seconded Cllr Cutting All in favour.
- 5 **To Approved The Draft Minutes of the In Bloom Committee held on 11th September 2019 – Ref 19/306**
Resolved to approve the minutes as a true record.
Proposed Cllr Stewart Seconded Cllr Cutting All in favour.
- 6 **Public Session – Ref 19/307**
No members of the public were present.
- 7 **Finance Report – Ref 19/308**
 - a) The Clerk had previously circulated the financial report for the period ending 30th September 2019.
Resolved to approve the accounts as a true record.
Proposed Cllr Redgrift Seconded Cllr Stewart All in favour
 - b) The Clerk circulated the Schedule of Payments for October 2019.
Resolved to approve all invoices for payment.
Proposed Cllr Redgrift Seconded Cllr Huntley All in favour
 - c) The Clerk has previously circulated a provisional budget as a discussion document. It was felt more appropriate to have a separate budget meeting and the Clerk with facilitate this with the aim of approving at the November meeting.

8 To receive any reports from external organisations. Ref 19/309

a) Humberside Police

The Clerk read a Police report detailing 3 offences in Great Coates. These were malicious communications and an assault with 1 offence on the industrial estate. A new beat officer had also been appointed to the Freshney Ward, PC Connor Tritton.
PC Tritton would be invited to a future Village Council Meeting.

b) Reports from Unitary Councillors

Prior to the Ward Councillors speaking the Clerk read out a document detailing Enforcement with the Village provided by NELC. Officers had visited on 3 occasions in September issuing no notices.
Enquiries would be made with NELC in respect of parking on verge restrictions.

Cllr Furneaux advised that the two sites being looked at in Freshney Ward for the new traveller sites were removed at a Cabinet meeting. Questions were asked as to why a traveller site was being considered and it was confirmed that it is in the local plan which has been adopted until 2032.

Cllr Barber confirmed that the re-cycle bins were to be removed. This was expected to be on 4th November. Cllr Barber invited Councillors to a memorial garden event on 8 Nov at Whitgift School between 1330-1430 on 8th November. Cllr Stewart raised concerns regarding fly tipping if they were removed and not moved to another site such as Old Road.

Ward Funding had been issued and proposed to be £300 for the Christmas Event and £1000 to the in bloom committee. This had yet to be confirmed.

Cllrs raised questions in respect of the Newbury Avenue Garages and the Clerk confirmed that the relevant documentation had been sent to NELC who would take any necessary steps in respect of enforcement.

9 To receive reports from representatives of external organisations – Ref 19/310

a) Freshney Forward

There was no update available.

10 To receive reports of committee meetings of the Village Council – Ref 19/311

a) Reports from Council Committee Meetings - Personnel

No meetings had taken place.

b) Reports from Council Committee Meetings - Hall Management

No meetings had taken place.

c) Reports from Council Committee Meetings – Great Coates in Bloom

All autumn planting had now been completed.

Herbert Rollitt way and Newbury Avenue were now looking nice with flowers coming through at one end of Herbert Rollitt Way. A new bench was being located on Osprey Drive

The Chairman thanked Gerry Smith, Tom Whimsey and Chris Dunn for the continued help and support.

The Memorial had been cleaned ready for Remembrance Day.

Gerry Smith laying the wreath on behalf of the In Bloom Committee.

Poppy displays through the village would be in place from 1st November.

Cllr Cutting suggested photos of the In Bloom work be included on Facebook and Website.

Clerk agreed to facilitate this.

11 Parish Matters

a) **Councillor Casual Vacancy – Ref 19/312**

There continues to be two casual councillor vacancies.

b) **Village Council Magazine – Ref 19/313**

The December magazine is expected to be available around 30th November.
Cut off date is 18th November.

It was agreed not to do a newsletter in November in view of the October newsletter being a week late and December magazine being slightly earlier than originally planned.

c) **Review Title and Terms of Reference for Village Hall Management Committee – Ref 19/314**

It was resolved to change the name of this committee to 'Village Hall Committee'.
Proposed Cllr Cutting Seconded Cllr Huntley All in favour

d) **Remembrance Sunday – Ref 19/315**

The Clerk confirmed the a wreath had been ordered and Cllr Masterton would place on behalf of the Village Council.

The hall would not be available for refreshments afterwards due to existing bookings.
Concern was raised about traffic noise and it was suggested to close the road. The Clerk confirmed that enquiries had been made with the Police and this would not be possible due to lack of Police resources and it was too late to request road closure through NELC and ESAG. It was agreed to look into this earlier for next years event.

e) **Funding – 19/316**

It was suggested to hold an informal meeting prior to the funding event. Clerk would circulate dates to relevant Councillors.

f) **Great Coates in Bloom Committee Terms of Reference – Ref 19/317**

Following the resignation of Cllr Thomas there only remained one Councillor on the committee and the terms of reference specify this must be two.

It was resolved to amend the Terms of Reference to specify one Councillor must be present on the Committee.

Proposed Cllr Masterton Seconded Cllr Huntley All in favour

g) **Review Tracking report – Ref 19/318**

Ref: 1918 – Christmas Tree On Village Green

Greenbelt had issued a licence and would allow no barriers subject to a risk assessment. This had been prepared and sent to Greenbelt and final approval was awaited.

Ref: 1921 – Site For Allotments

NELC had confirmed that there was no land available. There was nothing more the Council can do to provide allotments and had duly investigated in accordance with the Local Government Act 1972.

Ref: 1922 – Refurbishment of Hall Kitchen

Work was now complete.

Ref: 1923 – Planters Either Side Of the Hall

ROK Foundation had been commissioned to produce the planters and 5 have been ordered. The first 3 were now ready. Clerk would investigate compost opportunities.

Ref: 1924 – False Wall in Hall

The false wall was now in place. Quotes for painting had been received. Further work was required on the painting options and other improvements to the hall including improvements around the windows.

Ref: 1926 – Traffic Through The Village

Cllr Swinburn was unable to attend the recent meeting. The Clerk had contacted Cllr Swinburn to make alternative arrangements.

Ref: 1928 – Water Butts at Village Hall

The tap was awaiting installation.

Ref: 1932 - Tree Complaint – 27 Allington Drive

The original contractor had failed to attend on three occasions now and the Clerk was obtaining alternative quotes.

Ref: 1937 – Hall Terms and Conditions

These had now been amended and circulated as appropriate.

Ref: 1950 – Debit Card

Appropriate forms all now signed and submitted to the bank.

Ref: 1951 – Review Insurance

New insurance was in place and new certificates were awaited.

Ref: 1956 – Waste Collection

New contractor had been instructed and new bin awaited following re-location of the bin to the road side of the gate.

Ref: 1975 – Garages on Newbury Avenue

All owners had now been identified and the matter was to be discussed with Cllr Swinburn on 18 October 2019. Documentation has since been provided to Cllr Swinburn and NELC would continue enforcement.

Ref: 1976 – Financial Regulations Amendment

These had now been amended and circulated as appropriate.

Ref: 1978 – Christmas Lights

Quotations had been obtained. Further quotes to be obtained for the November meeting.

Ref: 1993 – Discipline & Grievance Policy Review

The Clerk had previously circulated updated policies.

It was resolved to approve the new policies

Proposed Cllr Huntley Seconded Cllr Redgrift All in favour

12) Clerk's Report – Ref 19/319

a) Correspondence Received

Jason Wicks – Otter problem in Great Coates. Appropriate advice given and included in newsletter.

Environment agency and NELC aware.

Humber & Wolds Village Hall Event – 29 Oct 10-1230. Cllr Lawrance already given apologies. Nobody else available to attend

NE Lincs Traveller sites – already discussed.

13) Planning Applications and Decisions Received – Ref 19/320

DM/0893/19 – Genesis Way (bus bridge) – now withdrawn

DM/0849/19 0 Athena Building, Appian Way, Grimsby – No objections.

14) Items to be considered for next agenda – Ref 19/321

Any items to be given to the Clerk by 22nd November 2019

Meeting closed at 8.30 pm