

Minutes of the Village Council Meeting Of Great Coates Village Council held at 7.00 pm in the Village Hall, Cooks Lane, Great Coates on 26th September 2019

Present: Cllr J. Masterton (Chair), Cllr R. Lawrance, Cllr M. Huntley, Cllr K. Redgrift, Cllr K. Green, Cllr M. Stewart
C.Thomas (Clerk), Cllr C. Barber, Cllr C. Proctor (NELC)
Members of public present : 0

1 To Receive Apologies and Reasons for Absence - Ref 19/285

Cllr S. Thomas, Cllr L. Cutting

Cllr S. Thomas tendered her resignation as a Councillor. A letter of thanks to be sent to Cllr Thomas.

2 To receive declarations of interest under the Localism Act 2011 – being any pecuniary or non-pecuniary interest in agenda items not previously recorded on Members’ Register of Interests - Ref 19/286

None

3 To Approve The Draft Minutes of the Village Council Meeting held on 22nd August 2019 – Ref 19/287

Resolved to approve the minutes as a true record.

Proposed Cllr Green Seconded Cllr Huntley All in favour.

4 To Approve The Draft Minutes of the Great Coates in Bloom Meeting held on 10th July 2019 – Ref 19/288

Resolved to approve the minutes as a true record.

Proposed Cllr Stewart Seconded Cllr Huntley All in favour.

5 To Approved The Draft Minutes of the Village Council Meeting held on 14th August 2019 – Ref 19/289

Resolved to approve the minutes as a true record.

Proposed Cllr Stewart Seconded Cllr Green All in favour.

6 To Approved The Draft Minutes of the Village Hall Committee held on 2nd September 2019 – Ref 19/290

Resolved to approve the minutes as a true record.

Proposed Cllr Huntley Seconded Cllr Lawrance All in favour.

7 Public Session

No members of the public were present.

8 Finance Report – Ref 19/291

a) The Clerk had previously circulated the financial report for the period ending 31st August 2019. Councillors questioned the cost of printing the village magazine and deposit payments. The Clerk confirmed that it was hoped to change printers to reduce the costs. The Clerk also confirmed that to the best of his knowledge there was no more deposits held.

Resolved to approve the accounts as a true record.

Proposed Cllr Lawrance Seconded Cllr Huntley All in favour

b) The Clerk has previously circulated the Schedule of Payments for September 2019.

Resolved to approve all invoices for payment.

Proposed Cllr Lawrance Seconded Cllr Huntley All in favour

- c) The Clerk advised that a proposed budget would be distributed for the next meeting to assist with finalising the budget for 2020/21 at the November 2019 Council meeting.
- d) The Clerk has previously circulated a proposal to amend the Financial Regulations to allow cash in hand for events to be used to pay for event expenses subject to an accounts analysis being kept.
Resolved to amend the Financial Regulations.
Proposed Cllr Huntley Seconded Cllr Lawrance All in favour
- e) The Clerk confirmed the PKF Littlejohn had completed the external audit and a certificate of completion had been received and notices duly placed.

9 To receive any reports from external organisations. Ref 19/292

a) Humberside Police

The Clerk read a Police report detailing 6 offences in Great Coates. These were domestic related assault and burglary, burglary x 2, assault and criminal damage. There was 1 offence on the industrial estate.

b) Reports from Unitary Councillors

Cllr Proctor confirmed that refuse collections were now all back on schedule with a 100% collection rate. There were proposals to increase grass cutting to more frequent cuts going forward. Cllrs complained that footpath 49 was totally overgrown until recently. Weeding along gutters was poor and NELC were looking to increase staff coverage on this.

Cllrs expressed dismay that there had been no movement on the re-cycling bins along Great Coates Road despite various representations being made to NELC. Councillors felt it had a detrimental affect on the area, two new roundabouts have been installed and the present location creates safety concerns. The Clerk confirmed that plans were in hand for the bins to be moved but had not yet been approved. Cllr Proctor asked for any documentation to follow up.

Cllr's asked if the recycling trial had been completed. Cllr Proctor confirmed that NELC did plan to move to weekly bin collections but was awaiting the Government waste strategy. At present there are no plans to change recycling apart from maybe bring in food waste containers.

10 To receive reports from representatives of external organisations – Ref 19/293

a) Freshney Forward

Cllr Lawrance advised that concern was raised with an increase in crime and wounding. Concerns were raised regarding the two proposed sites on the Willows.

11 To receive reports of committee meetings of the Village Council – Ref 19/294

a) Reports from Council Committee Meetings - Personnel

Staff appraisals had taken place with all staff and no great concerns were raised other than equipment issues which was being looked into.

The Committee proposed that payments for bank holidays and working after 10 pm be considered which at the moment are not recognised. The additional cost would equate to approx. £80 pa. It was resolved to pay time and a half after 10 pm and double time for bank holidays,
Proposed Cllr Lawrance Seconded Cllr Green All in favour

b) **Reports from Council Committee Meetings - Hall Management**

A small committee was producing first class events with each event making a profit.

The Council Chairman thanked all committee members for their hard work.

The 40's evening had produced satisfactory sales yet had made a profit.

Planning was now underway for the Halloween Event and Christmas Event.

It had been decided to have a New Years Eve party with a party atmosphere. Two acts had been booked – a party DJ and vocalist. Security would be required and a good raffle. It would be for over 18s only.

The Gobo light was now in place.

It was resolved to approve a budget of £200 for the Halloween Event.

Proposed Cllr Lawrance Seconded Cllr Huntley All in favour

It was proposed to approve a budget of £450 for the Christmas Event.

Proposed Lawrance Seconded Cllr Huntley All in favour

It was proposed to purchase a pair of step ladders for the hall at a cost of no more than £125

Proposed Cllr Huntley Seconded Cllr Green All in favour

c) **Reports from Council Committee Meetings – Great Coates in Bloom**

The Heritage Day raised just over £200 for the church.

Work had now been completed in tidying the area between Allington Drive and Newbury Avenue and along Newbury Avenue. This area would be regularly maintained and it was proposed to rename this area Herbert Rollitt way after the artist who lived in Great Coates.

Proposed Cllr Masterton Seconded Cllr Green All in favour

A new bench had been placed at the corner of Allington Drive and Newbury Avenue together with two new planters donated by a resident.

New boxes had been installed on the railings opposite Estate Road 5 coming into Great Coates.

Four boxes were proposed near the railway crossing but permission would be required from Northern Rail before placement.

High viz jackets had been provided free of charge by a resident.

Dalkia had donated £100 to the committee.

12 Parish Matters

a) **Councillor Casual Vacancy – Ref 19/295**

There continues to be one casual councillor vacancy and subject to the fourteen day notice a second vacancy.

b) **Village Council Magazine – Ref 19/296**

Cllr Green thanked Cllr Cutting and the Clerk for help with the last magazine.

The December magazine was proposed to be published in the final week of November.

This would be a new, refreshed design with the intention of improving the magazine whilst reducing printing costs.

A survey had been issued with the last magazine which produced positive results.

c) **Review Title and Terms of Reference for Village Hall Management Committee – Ref 19/297**

This item was deferred until the next meeting

d) **Review Tracking report – Ref 19/298**

Ref: 1918 – Christmas Tree On Village Green

Greenbelt had issued a licence and would allow no barriers subject to a risk assessment. This had been prepared and sent to Greenbelt and final approval was awaited.

Ref: 1921 – Site For Allotments

There was no further update from NELC and The Clerk would follow up.

Ref: 1922 – Refurbishment of Hall Kitchen

Work had been completed on walls and installation of additional shelves.
Further work was to be completed in refurbishment of the worktops.

Ref: 1923 – Planters Either Side Of the Hall

ROK Foundation had been commissioned to produce the planters and 5 have been ordered.

Ref: 1924 – False Wall in Hall

A provisional date of 30th September had been agreed with the contractor to start the work.

Ref: 1926 – Traffic Through The Village

Cllr Swinburn at NELC had taken up the matter and a meeting was scheduled with Councillors on 16 October.

Ref: 1928 – Water Butts at Village Hall

Due to the design of the hall it was impossible to install at outside tap without affecting the structure of the building. It was therefore proposed to proceed but installing in the disabled toilets with a hosepipe to feed out.
Proposed Cllr Masterton Seconded Cllr Stewart For: 5 Against: 1 Carried

Ref: 1931 – Hall Lighting Modifications

All work had been completed.

Ref: 1932 - Tree Complaint – 27 Allington Drive

This had been planned but contractor did not show up. It was re-scheduled for 7 October.

Ref: 1937 – Hall Terms and Conditions

The Clerk circulated a proposal to amend the terms and conditions to allow the Council to restrict and cancel hall hirings.

It was resolved to approve the amendments.

Proposed Cllr Huntley Seconded Cllr Redgrift All in favour

Ref: 1948 – Dignity at Work Policy

A proposed policy had previously been circulated.

It was resolved to approve the policy.

Proposed Cllr Masterton Seconded Cllr Huntley

Ref: 1950 – Debit Card

The necessary forms had been received and signatures obtained.

Ref: 1951 – Review Insurance

The Clerk previously circulated three quotations for insurance to be effective 1st October 2019. It was resolved to accept the quotation with RSA at a cost of £948.05 on a 3 year long term deal. Proposed Cllr Green Seconded Cllr Huntley All in favour

Ref: 1956 – Waste Collection

The Clerk had previously circulated a proposal to move waste collection to an alternative supplier. It was proposed to accept quotation B.

Proposed Cllr Redgrift Seconded Cllr Lawrance All in favour

There were issues with the current placement of the bin and it was resolved to install a concrete base outside of the gate at a cost of £500.

Proposed Cllr Huntley Seconded Cllr Lawrance All in favour

Ref: 1975 – Garages on Newbury Avenue

All owners had now been identified and the matter was to be discussed with Cllr Swinburn on 18 October 2019

Ref: 1978 – Christmas Lights

Quotations had been requested and would be available for the October meeting.

13) Clerk's Report – Ref 19/299

a) Correspondence Received

Humber Nature Partnership presentation – It was agreed to accept the offer of a presentation and the Clerk would liaise.

Funding and Information Fair – Several Councillors had booked to attend.

Homelessness & Rough Sleeping Consultation – The consultation details had been circulated for anybody to respond directly.

14) Planning Applications and Decisions Received – Ref 19/300

None received

15) Items to be considered for next agenda – Ref 19/301

Any items to be given to the Clerk by 22nd November 2019

Meeting closed at 9.10 pm