

Draft Minutes of the Annual Parish Meeting & Village Council Meeting of Great Coates Village Council held at 7.00 pm in the Village Hall, Cooks Lane, Great Coates on 25th April 2019

Present: Cllr Thomas, Cllr Lawrance, Cllr Huntley, Cllr Redgrift, Cllr Green, Cllr Cutting, Cllr Masterton, Cllr Stewart, C.Thomas (Clerk)
Cllr C. Proctor (NELC), Cllr T. Furneaux (NELC)
No members of public present

1 To Receive apologies and reasons for absence - Ref 19/121

Cllr Thomas, Cllr Cutting, Cllr Stewart, Cllr Barber (NELC)

2 To receive declarations of interest under the Localism Act 2011 – being any pecuniary or non-pecuniary interest in agenda items not previously recorded on Members’ Register of Interests - Ref 19/122

None

3 To approve the draft minutes of the Village Council meeting held on 28 Feb 19 - Ref 19/123

Resolved to approve as a true record of the meeting held on 28th March 2019.

Proposed: Cllr Huntley - Seconded: Cllr Lawrance – All in favour

4 To approve the draft minutes of the Great Coates In Bloom Committee - Ref 19/124

There were no minutes to approve.

5 To approve the draft minutes of the Village Hall Committee - Ref 19/125

There were no minutes to approve

6 Public Questions - Ref 19/126

None

7 Finance Report – Ref 19/127

a) The financial report for the period ending 28st March 2019 was circulated.

b) The schedule of payments had been previously circulated and presented to the meeting.

It was resolved that the accounts represented a true record and to accept and approve the schedule of payments.

Proposed: Cllr Masterton – Seconded: Cllr Huntley – All in favour

8 To receive any reports from external organisations. Ref 19/128

a) Humberside Police

Humberside Police had emailed a report which was read to Council indicating 5 offences reported in Great Coates broken down to 2 x malicious communication, 1 x domestic related assault 1 x attempt burglary and 1 x public order. 2 offences were reported on the industrial estate.

a) Reports from Unitary Councillors

Cllr Mill confirmed that Woad Lane will re-open to through traffic on 12th May with works moving further up Woad Lane for a further 12 weeks.

Concern was raised regarding a letter sent by CR Reynolds (contractors to the works) regarding 4 days of restricted access to Allington Drive. Cllr Mill will communicate with Engie/CR Reynolds and the Clerk will also communicate concerns.

Council Officers will shortly visit Newbury Avenue garages.

NELC are looking into costings on moving the recycle bins on Great Coates Road.

Enforcement Officers are still expected to patrol Great Coates with a particular emphasis on dog waste.

9 To receive reports from representatives of external organisations – Ref 19/129

Freshney Forward

Cllr Lawrance had nothing to report as the April meeting had yet to be held.



10 To receive reports of committee meetings of the Village Council – Ref 19/130

- b) Reports from Council Committee Meetings - Personnel
Nothing to report

- c) Reports from Council Committee Meetings - Hall Management
The Easter Eggstravaganza was considered a big success with approximately 300 attending. A profit of £4.50 was made but if you take out 'asset' purchases such as crockery and items which can be used for future events the profit was £93.50.
A letter of thanks had been sent to resident, Pat Dales, for the kind donation of a fruit basket to the event.
Ticket sales for the Grand Dance on 4th May were slow. 4 glitter balls had been purchased.
A soul night has been planned on 10th August with a band booked.
The Summer Fair was confirmed for 30th June to link in with the Scarecrow Event.
There was a suggestion to extend advertising.flyer distribution to Healing, Wybers Wood and Willows.

- d) Reports from Council Committee Meetings – Great Coates in Bloom
Nothing to report

12 Parish Matters

- a) Councillor Casual Vacancy – Ref 19/131
There continues to be a casual councillor vacancy

- b) Village Council Magazine – Ref 19/132
The next Village Magazine's deadline for articles and news is 18th May.

- c) Internal Audit Update – Ref 19/133
The Clerk confirmed that the internal audit had commenced with an initial target of May for the report to be presented to Council. However, the internal auditor, had a holiday booked and with the May meeting being brought forward due to the elections it may not be presented to Council until June. This was still within the submission deadline of 1st July 2019.

- d) Review Tracking report – Ref 19/134

Ref: 19/006 – Site For Allotments

Sutton Estates had confirmed that they were not prepared to release any land for allotments. The Clerk was to contact NELC for advice and to see if they had any land available.

Ref: 19/009 – Village Hall Car Park

The Clerk had contacted nine contractors to quote for the car park works. Only two had responded and one quote had been received at £9500 to excavate, install herring bone drainage and lay gravel to boarded edges. A further quote was expected.

The Clerk would arrange a further meeting to establish schedule of works/specification. There would also be discussion with contractors for modifications to the original proposal to include kerb stone edging.

It was resolved to approve spending of £9500 on car park works subject to works specification being presented at the next Council meeting.

Proposed: Cllr Masterton Seconded: Cllr Green – All in favour.



Ref: 19/012 – Village Hall Heating & Broadband

It was approved at the last meeting to install broadband by Virgin Media. Virgin visited and was unable to install due to no line being available at the hall. Virgin quoted Installation costs of £1900 which would make the installation not financially viable.

The clerk had previously circulated a revised proposal utilising mobile broadband with Three at an annual cost of £264.

It was resolved to approve this proposal together with installation of Hive heating control system at £199.

Proposed: Cllr Huntley Seconded: Cllr Masterton All in favour.

Ref: 19/013 – Grass Cutting & Maintenance

The Clerk had previously circulated a revised proposal together with land registry deeds for the land owned by the Council. As there was a covenant restricting the land to be 'public open space' it was decided as an initial position to maintain the land to an acceptable.

It was therefore resolved to accept Company A's quotation which would amount to £630 per annum with a proviso that the first cut may be slightly more due to the growth over the last month.

Proposed: Cllr Redgrift Seconded: Cllr Huntley All in favour.

Ref: 19/019 – Hall Security (External Lighting)

A revised quote had yet to be received so this was deferred until May.

e) Refurbishment of Hall Kitchen - Ref 19/135

It was proposed and resolved to refurbish the hall kitchen by resurfacing the worktops, fit additional shelving and paint. The work would be completed by Councillors.

Proposed: Cllr Huntley Seconded: Cllr Masterton All in favour

f) Velocys Meeting request - Ref 19/136

The clerk read a letter from Velocys regarding a proposed waste to jet fuel plant at Stallingborough who wished to meet with the Council. It was agreed to meet with Velocys and the Clerk would contact to make arrangements.

g) No Dog Walking in Hall Grounds - Ref 19/137

It was resolved to ban dog walking in the hall grounds and to lock the vehicle access gate but not the pedestrian gate.

Proposed: Cllr Lawrance Seconded: Cllr Huntley All in favour

h) Planters Either Side of Hall Entrance - Ref 19/138

It was resolved to obtain quotes for planters outside of the hall entrance.

Proposed: Cllr Masterton Seconded: Cllr Huntley All in favour

i) Neighbourhood Plan For Great Coates - Ref 19/139

This matter was deferred to the May meeting.

13 Clerk's Report – Ref 19/140

a) Correspondence Received

- i) An email had been received regarding village signage. This had been debated before and it was felt to be too expensive to pursue different signage at this time.

14 Planning Applications – Ref 19/141

DM/0272/19/FUL – 25 The Avenue, Great Coates : No objections

DM/0220/19/ADV - Land at Energy Park, Moody Lane : No objections

DM/0224/19/FUL - 59 Woad Lane, Great Coates : No objections



15 Items to be considered for next agenda. Ref 19/142

Any items to be given to Clerk by 7th May 2019.

Chair closed the meeting and moved to a closed session.

Meeting ended 8.20 pm

Date of next meeting of the council to be held at Great Coates Village Hall, Cooks Lane, Great Coates on 15th May 2019 at 7.00 pm