

**TRACKING REPORT  
RECOMMENDATIONS & ACTION REQUIRED**

<b>Date/Ref</b>	<b>Recommendations / Action Required</b>	<b>Responsible</b>	<b>Progress / Comments / Update</b>
Nov 2018	Dog fouling signs to be ordered for village hall	Clerk / handyman/ Cllr Lawrance	Have been ordered and collected. awaiting decision on where to put up
Nov 2018	Site of 2nd de fib	Clerk	Northern Rail have been contacted by phone and email Patrick Lambert is contact name. Last contacted 13th December asking why no reply received.
Nov 2018	Christmas tree on village green	Clerk	Paperwork now sorted out with land owner
Nov 2018	Work on Newbury Ave	Clerk	Now complete
Oct 2018	Hall booking system	Cllrs Green, Huntley, Cutting	On hold - other system has been suggested
Oct 2018	Site for allotments in village	GC in Bloom	To identify possible sites
Oct 2018	Hall rebuild cost on insurance	Clerk	Insurers have been contacted - see Clerks report
Oct 2018	Outstanding hall payments to small claims court	Clerk	Form completed but will need a different contact address. A part payment has been received.

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