

**TRACKING REPORT  
RECOMMENDATIONS & ACTION REQUIRED**

<b>Date/Ref</b>	<b>Recommendations / Action Required</b>	<b>Responsible</b>	<b>Progress / Comments / Update</b>
Oct 2018	Dog fouling signs to be ordered for village hall	Clerk	Have been ordered
Oct 2018	Site of 2nd de fib	Clerk	Northern Rail have been contacted by phone and email
Oct 2018	Christmas tree on village green	Clerk	NELC have been contacted by phone 3 times and email to ask permission / establish land owner
Oct 2018	Alterations to Financial Orders for Paypal Account	Clerk	Instructed to hold this action pending more inquires to different booking system
Oct 2018	Hall booking system	Clerk	On hold - other system has been suggested
Oct 2018	Site for allotments in village	GC in Bloom	To identify possible sites
Oct 2018	Hall rebuild cost on insurance	Clerk	Insurers have been contacted
Oct 2018	Outstanding hall payments to small claims court	Clerk	Form completed but will need a different contact address