

## GREAT COATES VILLAGE COUNCIL

Draft Minutes of the Parish Council Meeting of Great Coates Village Council held at 7.00 pm in the Village Hall, Cooks Lane, Great Coates on 27th September 2018

Present:

Councillors Cllr Thomas, Cllr Redgrift, Cllr Lawrance, Cllr Stewart, Cllr Huntley, Cllr Cutting, Cllr Mumby .

Jan Waite (Clerk), Cllr S Mills, Cllr C Proctor.

### **1 To Receive apologies and reasons for absence, Ref 18/130**

Cllr Masterton, Cllr Green, Cllr Barber

### **2 To receive declarations of interest under the Localism Act 2011 – being any pecuniary or non-pecuniary interest in agenda items not previously recorded on Members' Register of Interests. Ref 18/131**

Cllr Lawrance declared a personal interest in the procurement process of village hall blinds.

### **3 To approve the draft minutes of the Parish Council meeting held on 23rd August 2018. Ref 18/132**

Resolved to approve as a true record of the meeting held on 23rd August 2018.

Proposed Cllr Redgrift. seconded Cllr Mumby. All in favour.

### **To approve the draft minutes of the Extra ordinary Parish Council meeting held on 19th September 2018. Ref 18/133**

Resolved to approve as a true record of the meeting held on 19th September 2018.

Proposed Cllr Redgrift. seconded Cllr Huntley. All in favour.

### **4 Public Questions. Ref 18/134**

No questions raised.

### **5. To receive any reports from external organisations. Ref 18/135**

Reports from Humberside Police - None received, Clerk to contact to ask about attendance at next meeting.

Reports from Unitary Councillors – Cllr Mills was made aware of the following concerns raised by Councillors, and reported on the issues.

Update on re-surfacing of A180 - has raised Councillors concerns with Engie, awaiting response.

Planning application for Power Station - an open meeting with the developers has been arranged by the Clerk for 3rd October, 7pm at the village hall.

Reciting of the re-cycle bins on Great Coates Road - has been requested from the appropriate department at NELC. Both of the sites have been visited and a decision is to be made.

NELC grass cutting - is due to be done this week.

Fly tipping on Newbury Avenue - Enforcement notices and penalty notices for litter and dog fouling will now be enforced by NELC.

NELC are currently undertaking a review of positions of public litter bins, it is proposed that the ones in Great Coates will remain.

NELC are currently undertaking a review of the household waste recycling scheme.

Cllr Mills is in discussion with the planning department about the commemorative bench.

Great Coates In Bloom have requested a new flower bed at the turning from the roundabout onto Aylesby Road.

There may be the opportunity for the GCVV to apply for ward funding towards the Great Coates In Bloom project.

Reports from representatives to external organisations.

None received.

**6. Parish matters – To receive any report or consider any appropriate action. Ref 18/136**

a) Village Council Magazine - A flyer is to be produced for the planning meeting on October 3rd. A budget of £20 was set.  
Proposed Cllr Lawrance. Seconded Cllr Mumby. All in favour.

An email has been received from Cllr Green stating that the quote from the current printer is too expensive so the magazine will be produced by the original printers at a lower cost. It was agreed to accept this decision, but all quotes must be received by the official council address and the Clerk, to be brought to meetings in future.

Proposed Cllr Huntley. Seconded Cllr Mumby. All in favour.

It was proposed to form a new management committee for the production of the magazine, with this being Cllr Lawrance, Cllr Cutting and Cllr Huntley initially, with a move to include residents at a later stage.

b) Casual Vacancy - Cllr K Green has resigned, with immediate effect. The Clerk will notify NELC. The Council would like to thank Cllr Green for all the many hours of hard work he has committed to the production of the magazine, and the relaunch of the website.

c) Quotes for work to clear the verge on Newbury Ave.

Quote 1 £780

Quote 2 £450 plus VAT

There was also a quote received for £165 plus VAT but this would not include clearing up and removing cuttings from the site.

It was proposed to accept quote2.

Proposed Cllr Thomas. Seconded Cllr Redgriff.

Votes for 6

Votes against 0

Abstain 1

The motion carried to accept quote 2.

- d) Hall and grounds maintenance - New gate sign for the village hall - to be moved to next meeting.
- e) Repairs needed to Newbury Ave and Blackthorn Drive notice boards.  
Quotes are to be obtained for the procurement and erection of new notice boards at the two referenced sites.
- f) planning application for commemoration bench. Waiting for NELC response.
- g) Council website - needs proof reading and any incorrect / out of date material removing, policies adding, including review dates of each policy. Cllr Cutting has attended training for managing the new site and further training is to be organised for Cllr Huntley and the Clerk.

#### **7. Clerk's report. Ref 18/137**

Any outstanding Register of Members Interest forms are to be returned to the clerk before the next meeting in order to up date NELC and the website.

The Clerk will order and collect the poppy wreath.

Proposed Cllr Cutting. Seconded Cllr Huntley. All in favour.

It was agreed to hold the Christmas Carol Evening on December 8th, the hall management committee are to organise this event.

The Clerk was asked to ask ERNLLCA about how / what amendments can be made to non statutory Standing Orders, matters arising and action points as a separate document for meetings.

It was resolved to add Item for the next agenda to all future agenda.  
Proposed Cllr Huntley. Seconded Cllr Mumby. All in favour.

A personnel meeting has been arranged to look at staffing issues for 10th October 2018.  
The committee is Cllr Mumby, Cllr Huntley, Cllr Lawrance and Cllr Masterton. While Cllr Masterton is away, Cllr Redgrift will stand in, with Cllr Mumby as chair.

Cllr Mumby will act as vice chair until Cllr Masterton returns.

Proposed Cllr Redgrift. Seconded Cllr Lawrance. All in favour.

The Clerk is to re send copies of the Code of Conduct to all councillors .

The review of policies needs to be restarted on a rolling programme. The Clerk and Cllr Huntley to look at this issue and a calendar will be published showing the review dates for which policy.

#### **8. Finance report. Ref 18/138**

To approve Schedule of Payments

Resolved to approve as a true record.

Proposed. Cllr Redgrift, seconded, Cllr Cutting. All in favour

The bank mandate form was resigned to allow Vice Chair and one other Councillor to have internet access has been returned from the bank, as not all councillors had signed. It was resolved to re do the mandate and the online banking mandate to take account of the resignation of Councillor Green.

The style and information on the budget updates is to be changed to show quarterly expenditure on the one sheet, rather than a separate sheet for each quarter.

The Clerk will write to the PWLB again, about the issue of the compliances for the hall loan.

**9. Planning applications and decisions received. Ref 18/139**

no applications received.

CLr asked about the planning for the site at the back of St Nicholas church -should council have been consulted.

**10. Items to be considered for next agenda. Ref 18/140**

Provision of Allotments  
Site for 2nd de fib.

Meeting ended 9.35pm

**Date of next meeting of the council to be held at Great Coates Village Hall, Cooks Lane, Great Coates - 25th October 2018, at 7.00pm**