

GREAT COATES VILLAGE COUNCIL

Draft Minutes of the Annual Parish Council Meeting of Great Coates Village Council held at 7.00 pm in the Village Hall, Cooks Lane, Great Coates on 18th July 2018

Present:

Councillors Cllr Masterton(Chair), Cllr Redgrift, Cllr Cutting, Cllr Lawrance, Cllr Stewart, Cllr Green, Cllr Mumby (minute taker).

1 To Receive apologies and reasons for absence, Ref 18/103

Cllr S Thomas, Jan Waite (Clerk), Cllr Barber

2 To receive declarations of interest under the Localism Act 2011 – being any pecuniary or non-pecuniary interest in agenda items not previously recorded on Members' Register of Interests. Ref 18/104

Cllr Lawrance declared a personal interest in the procurement process of village hall blinds..

3 To approve the draft minutes of the Parish Council meeting held on 28th June 2018. Ref 18/105

Resolved to approve as a true record of the meeting held on 28th June, 2018.
Proposed Cllr Stewart. seconded Cllr Green . All in favour.

4 Public Questions. Ref 18/106

None raised.

5. To receive any reports from external organisations. Ref 18/107

Reports from Humberside Police - None received.

Reports from Unitary Councillors – update on re-surfacing of A180. Awaiting report.

Village bus service. Update pending

Planning application for Power Station. Great Coates Village Council is to write to the power company with intent to organise a public meeting for more information.

Reciting of the re-cycle bins on Great Coates Road. Discussions are in progress.

NELC grass cutting. NELC are to be contacted for an update.

Reports from representatives to external organisations. None received.

6. Parish matters – To receive any report or consider any appropriate action. Ref 18/108

- a) Village Council Magazine- First full colour edition packed with features & information delivered week commencing 16th July, 2018
- b) Casual Vacancy - still one vacancy

- c) Grounds and Hall maintenance
Defibrillator training

Resolved. Cllr Lawrance to write to Fire Brigade with a view to organise training sessions in the use of the defibrillator for all interested persons.

Laminated posters showing how to use the defibrillator will be posted beside the machine.

Proposed. Cllr Masterton, seconded. Cllr Redgrift. All in favour.

Hall blinds. Three quotes received.

Resolved. Cllr Lawrance to approach Freshney Ward to discuss possible funding aid.

Proposed. Cllr Redgrift, seconded. Cllr Masterton. All in favour.

Quote for work on Newbury Avenue. Awaiting further quotes as per standing orders.

New gate sign for the village hall. Awaiting final quote.

- d) Repairs needed to Newbury Ave and Blackthorn Drive notice boards.
Quotes are to be obtained for the procurement and erection of new notice boards at the two referenced sites.
- e) planning application for commemoration bench. Waiting for NELC response.
- f) Village Council Website

Resolved. Upon a successful test run of the new Great Coates Village Council web system that the site will be launched on Monday 23rd July, 2018.

Proposed. Cllr Green. seconded, Cllr Masterton. All in favour.

- g) Resolved. That all future GCVC meeting agendas are to include the item under the name of "Matters Arising" to capture for discussion / attention up to date issues within the same meeting.
Proposed. Cllr. Stewart, seconded, Cllr Green. All in favour.

7. Clerk's report. Ref 18/109

Resolved. During times of absence of the Clerk due to vacation or illness that Clerks email be re-directed to GCVC Chair and Personnel Committee Chair to enable council business to continue as per good practices and, that the booking system for the village hall be handled in the same manner until such time the automated booking system is in operation.

That the internet banking for the Council be made viewable to the Chair to GCVC and Chair of the PC at all times.

Proposed. Cllr Redgrift, seconded, Cllr Lawrance. All in favour

8. Finance report. Ref 18/110

To approve Schedule of Payments

Resolved to approve as a true record. Proposed. Cllr Redgrift, seconded, Cllr Green. All in favour

Update on outstanding hall payments. Updates pending.

9. Planning applications and decisions received. Ref 18/111

Application DM/0491/18/FUL. Under discussion.

10. Future administration of village hall - automated booking service. Ref 18/112

Automated village hall booking service.

The automated booking system for the village hall requires further development with terms of reference and is expected to be ready for trial by September 2018 and launched thereafter.

Terms of reference for a sub committee.

Resolved. A letter is to be drafted to invite the application of persons to participate in a sub-committee to be set up with a view to future Great Coates village hall administration.

Terms of reference will be drafted upon successful formation of the sub-committee.

Proposed. Cllr. Masterton, seconded, Cllr Redgrift. All in favour

Meeting ended 21:00 hrs.

Date of next meeting of the council to be held at Great Coates Village Hall, Cooks Lane, Great Coates,

23rd August 2018, at 7.00pm