

## GREAT COATES VILLAGE COUNCIL

Draft Minutes of Great Coates Village Council Meeting held at 7.00 pm in the Village Hall, Cooks Lane, Great Coates on 28th September 2017

Present:

Councillors S Thomas ( chair ) , Cllr G Mumby, Cllr K Green, Cllr Masterton, Cllr Cutting, , Cllr Redgrift  
Cllr Lawrance, J Waite (Clerk ) , Cllr Sutton, 1 member of the public.

### **1 To Receive apologies and reasons for absence, Ref 17/117**

Cllr Barber, Cllr Bradwell

### **2 To receive declarations of interest under the Localism Act 2011 – being any pecuniary or non-pecuniary interest in agenda items not previously recorded on Members' Register of Interests. Ref 17/118**

None given.

### **3 To approve the draft minutes of the Meeting held on 31st August 2017. Ref 17/119**

Resolved to approve as a true record of the Meeting held on 31st August 2017.

Proposed Cllr Masterton, seconded Cllr Mumby . All in favour.

### **4 Public Questions. Ref 17/120**

No questions raised.

### **5 Parish matters – To receive any report or consider any appropriate action. Ref 17/121**

a) Council magazine - Thanks to Councillors for distributing the current edition. Submission date for the next issue is 17th November, with publication 1st December.

Enquiries have been received as to residents placing private selling adverts - this was discussed and council resolved that at this time the ads would not be taken. There needs to be a clearer system between the councillor responsible for placing the ads and the Clerk in terms of invoicing.

A question has been raised through the magazine about the current loan and running costs of the hall. This is to be looked at next meeting. There was also discussion of the current loan, and it was resolved to look at any possible renegotiation of the terms.

Proposed Cllr Lawrance. Seconded Cllr Masterton. All in favour.

A quote has been received to produce the magazine in full colour, at £725 for 600 copies of 22 pages. This will be looked at in the budget meeting for next year. It was also suggested that copies be sent to businesses on the industrial estate, to try and generate more hall bookings.

b) War Memorial - No further information has been received. Remembrance service 12th november, 9.30am at the church, 10.45am at the war memorial.

c) Casual Vacancy - There is still one vacancy to fill. One nomination has been received, and will be invited to attend the next meeting in September.

Cllr Bradwell has informed the Clerk of her resignation with immediate effect, and the Clerk has informed NELC. Notices are to be placed on the boards. The Council would like to thank Cllr Bradwell for all her hard work in recent years.

The Personnel Committee now has one vacancy, and this will be discussed at the next meeting.

**058**

d) Contract for the work on new suspended ceiling - work has now been completed.

An event will be organised on October 15th, from 2.00pm to 5.00pm, to allow everyone to see the work that has been carried out. Flyers and leaflets are to be distributed, and the event cost of £150 in total was agreed at the August meeting.

It was proposed to increase this by £100, to a total of £250.

Proposed Cllr Green. Seconded Cllr Mumby. All in favour.

All regular hirers will be contacted to see if they would like to be involved.

e) Grounds maintenance - The broken sign at the hall has now been fixed.

The quotes to clear the area on Allington Drive, Newbury Drive was discussed. 6 companies have been asked to quote for the work but only 2 have replied.

Quote 1

The work will cost £456 plus VAT, and then £40 plus VAT to remove the cuttings.

The cost to keep the area clear after this will be £28.50 plus VAT per hour.

Quote 2

The work to clear the area would cost £1000, inclusive of removing the cuttings and VAT.

Proposal to go with quote 1

Proposed Cllr Masterton. Seconded Cllr Green. All in favour.

The Council are to look into the possibility of giving this land back to the residents. NELC have been contacted about this.

**6 Committee Reports. Ref 17/122**

Police - report circulated by email before meeting.

Cllr Sutton reported that the company whose lorries have been travelling through the village have been contacted and they are to make changes to the routes used.

Cllr Sutton has requested from NELC a review of street lighting on footpath 49, as concerns have been raised that the Meadowbank end of very poorly lit.

Freshney Forward meeting - scam are operating in this area, both letters and phone calls. Information to be put in next village magazine. The playpark at Wybers has been closed, a new site has been chosen, planning applied for and funding is to sort.

**7 Clerks Report. Ref 17/123**

The village council website was discussed, as it is dated and the methods to update information are not straight forward. It was proposed to obtain quotes to look at improvements.

Proposed Cllr Green. Seconded Cllr Mumby. All in favour.

A copy of the NECL draft plan was circulated.

A reply has been sent regarding the Freedom Of Information request. A reply and the fee have not yet been received.

To approve the draft minutes of the Personnel Meeting held on 15th August 2017 - these were circulated via email.

Resolved to approve as a true record of the Meeting held on 15th August 2017.

Proposed Cllr Green. seconded Cllr Mumby. All in favour.

**8 Finance. Ref 17/124**

Schedule of payments was circulated and approved for payment. All payments were approved .

Proposed Cllr Green. Seconded Cllr Redgrift. All in favour.

The insurance is due for renewal on October 1st 2017, the council is locked into a contract for one more year with the present provider so this has been added to the schedule of payments.

The report has been received from the External Auditor, and will be placed on the notice boards on September 29th 2017. All advisory points raised were noted.

The same resident that raised a challenge to the audit has done so again this year, and this will mean a higher cost to this years fees as well.

The extra £2500 in the budget this year , which was to be spent on village improvements has been taken up by the increased audit cost due to the challenge made in september 2016, and the balance of the money will go towards the audit cost for the challenge made in september 2017.

It was resolved that at the november budget meeting, the budget for audit cost will need to be increased as to take account of this matter. This in turn may lead to an increase in the precept.

Proposed Cllr Masterton. Seconded Cllr Lawrance. All in favour.

**8 Planning Application Received. Ref 17/125**

Application DM/0834/17 - No comments or objections

**Chair closed the meeting and moved to closed session.**

Meeting ended 9.25pm

Present:

Councillors S Thomas ( chair) , Cllr K Green, Cllr Masterton, Cllr Mumby, Cllr Cutting, Cllr Lawrance Cllr Redgrift. J Waite (Clerk ).

**1 To Receive apologies and reasons for absence, Ref 17/126**

Cllr Bradwell

**2 To receive declarations of interest under the Localism Act 2011 – being any pecuniary or non-pecuniary interest in agenda items not previously recorded on Members' Register of Interests. Ref 17/127**

None received.

**3 Resolve to formulate ready for release a statement relating to the facts and costs of the removal and re-sighting of the war memorial. Ref 17/128**

Resolved to draw up a statement for discussion at the meeting on October 26th 2017.

Meeting Closed 9.35pm

**Date of next meeting to be held at Great Coates Village Hall, Cooks Lane, Great Coates, Thursday 26th October 2017 at 7.00pm.**