

**MINUTES OF THE VILLAGE COUNCIL MEETING HELD ON THURSDAY 26th SEPTEMBER 2013
AT THE VILLAGE HALL, GREAT COATES AT 7.00 PM**

Present: Cllr. Maasdam (Chairman)
Cllrs. Cutting, M. Frankish, Redgrift, Mrs. C. Frankish, Bagley, Souter-Smith, B. Winterburn and Mrs L. Winterburn

Apologies: None from Cllrs.

In attendance: Cllr. Cliff Barber, NELC
Mr. S. McGrath, NELC

There were 2 members of the public present, plus one member of the press

13/73 Apologies for absence

None from Cllrs.

13/74 Declaration of Interests

Standing Interests declared - Cllr. Redgrift declared personal interest in new village hall due to his declared position on the project and Cllr. Maasdam declared a prejudicial interest and DPI standing interest in Newsletter distributor information due to family connection Cllrs. C. Frankish, Bagley and Cutting declared a personal interest as membership of WI in any WI matters although nothing on Agenda and Cllr. Souter-Smith declared a personal and prejudicial interest in item regarding GRASS due to membership of organisation.
Dispensations – None.

13/75 Minutes of Previous Meetings

The minutes, as circulated, agreed and signed as a true record of the meeting.

Resolved: That the minutes be accepted as a true record of the meeting

13/76 Police Report

No police presence and no report received.

13/77 Highways/Footpaths

To receive and consider update on transfer of land from Linden Homes And formally agree acceptance and signing of transfer deed

Clerk advised that grounds maintenance contractor had submitted quotation to Linden Homes and they had confirmed via e.mail that they would organize works to take place. Cllrs. agreed they wished all fencing on the walkway to be replaced at either end as per original installation and this again should be paid for by Linden Homes. Should the fencing work be approved as well as the grass cutting, then Cllrs. agreed that Chair and Vice-Chair should sign transfer deed. Clerk to speak to Linden Homes again.

Resolved: That Linden Homes be requested to pay for replacement fencing On walkway strip at either end as well as already agreed grass cutting costs. If Linden Homes agree then the transfer deed can finally be signed

To receive notice of Tidy Up Campaign and agree collation of list

Clerk advised on Tidy Up campaign and urged Cllrs. to submit list of works in preparation for when the team visited Freshney Ward.

To receive tender for litter picking for year 13/14 and agree action

Cllrs. agreed that advertisement for works be placed on Notice Board/website and then any tenders submitted be discussed at October 2013 meeting.

Resolved: That litter picking works be advertised and tenders invited

To receive Clerk's report on general highways/footpaths/traffic issues

Chair and Clerk had both received complaint regarding litter picker and this would be brought to October meeting.

Public Break

Resident asked for copy of budget for current year to be clearly marked on website. Same resident also asking questions on budget allocation for year and the resident was confused over expenditure on the build for the Hall and running/maintenance costs for the Hall with respect of budget figures. Resident advised on noise from Hall and Cllr. Barber advised that he had been asked to ask questions on the war memorial which he now understood had been discussed as an exempt item by the Village Council and therefore no details could be revealed.

13/78 New Village Hall

To receive update on hirings and consider and agree any actions

Very busy with hirings, especially party hirings at weekends. No actions required nor agreed.

To receive report on fencing costs and consider and agree action

Clerk advised cost of 2 rail Lincolnshire post and rail to be £200 at discount price – Cllrs. agreed purchase of fencing. Clerk to meet with Sutton Estate's Estate Manager on site and if no objection raised to fencing and no objections from Planning, then fencing to be purchased. Clerk advised TGS grounds maintenance contractor who had erected the Christmas Tree the previous year had volunteered his services for free to install the fencing in exchange for a free advertisement in the Village Newsletter – Cllrs. agreed and Clerk asked anyone who was willing to help to attend when fencing was organized for installation.

Resolved: That 2 rail Lincolnshire Post and Rail fencing be purchased at cost of £200 provided both Sutton Estates and NELC Planning Dept. had no objections and That the fencing be erected on boundary line with paddock area and erection to be Free of charge with labour donated as agreed.

To consider and agree time limit for playing of music at Hall in evenings

Nearby residents had raised concerns and Cllrs. agreed that regular hirings with music involved should cease to play music after 11.00 pm, although actual hirings could continue up to 12.00 midnight.

Resolved: That music playing cease at the village hall for regular hirings at 11.00 pm

To consider and agree written fire and other safety procedures for Hall

Information received from Architects with maximum capacity etc. for fire safety. Clerk would circulate standard fire safety procedure/evacuation procedures to all Cllrs. for consideration for adoption.

To consider and agree purchase of table tennis table for Village Hall

Agreed at cost of £90 and to be stored in corner of Hall. Table Tennis Club could then commence hiring and use for league matches.

Resolved: That a table tennis table, as offered, be purchased at cost of £90 Provided it was fit for purpose and of satisfactory condition.

To receive update on submission of funding bid

Since the acknowledgement, nothing further had been heard but the project had not made it through to the final round for voting as shown in the Grimsby Telegraph.

To receive and consider report on damage to netpave area in car park and agree action

Clerk to obtain quotation from Topcon for repairs to netpave and also to advise Veolia that bin lorry could not enter carpark.

13/79 Planning Matters

Planning applications considered:

None considered.

To receive feedback from NELC on Historic Assets Local List

Response had been received from NELC regarding comments/suggestions made by Cllrs. to recent consultation document and circulated in bag.

To consider any other planning matters and/or receive correspondence

Smart Wind information received and placed in circulation bag.

13/80 Great Coates War Memorial

To receive report on meeting held with NELC on 20th August 2013, to receive correspondence from Sutton Estates re possible memorial garden in grounds of new village hall, to receive information from War Memorials Trust and consider and agree next course of action

Cllr. Bagley (standing in for Chairman) and the Clerk had met with representatives from NELC Planning Department, the Conservation Dept and Canon Mullins to discuss possible sites for relocation of the war memorial. The two preferred locations from the public consultation were the grounds of the new village hall and the Church. NELC Officers clearly preferred the area to the right of the new village hall grounds, suggesting a memorial garden could be established with a traditional monument, probably made of granite, on which to the site the war memorial and seating and landscaping around it etc.

Cllrs. agreed with the recommendations from NELC and asked Clerk to obtain further information with regard to designs/quotation costs etc. Clerk had checked with Sutton Estates who had advised that they had no objection to the grounds of the hall being used for this purpose and it did not in any way contravene any aspects of the lease. However it was noted that at the end of any such lease, any such feature would have to be removed should the land revert back to the Estate.

Resolved: That the Village Council would support the proposals from NELC And Canon Mullins that the grounds of the new village hall be the site for relocation Of the war memorial and that a formal memorial garden be established. Clerk to Obtain further information etc. and report back

13/81 Future Dates

Next Meeting Date – Thursday 24th October, 2013

ERNLLCA Autumn Training Programme – October to December 2013

ERNLLCA Employment Training Day – Saturday 28th September 2013

Town and Parish Liaison – Thursday 10th October, 2013

Remembrance Sunday – Sunday 10th November, 2013

To set date for Christmas Tree Event for 2013 and receive notice of Community events from Chairman – agreed that first Friday in December would be suitable – Cllr. Bagley to check availability of Church before final decision made on date and location for refreshments.

13/82 Reports

Whole Council Training – 05.09.13

All Cllrs. agreed that the session had been informative and very valuable. Only Cllr. Cutting had been unable to attend the session.

ERNLLCA AGM – Thursday 19th September 2013

No one in attendance.

ERNLLCA District Meeting – 18.07.13

No one in attendance.

Community Governance Review Panel, NELC – 26.09.13

Chair and Clerk attended as requested and Cllrs. Cutting and M. Frankish had also attended to observe. Panel had resolved that the VC was complying with recommendations and the Panel had also resolved it wished to draw a line under the issue if possible at the final meeting of the quarterly ones arranged in December. Clerk to table report for submission at October meeting for all Cllrs. to consider before sending it through to NELC for the December meeting.

SLCC Training Day – 19.09.13

Clerk had attended quarterly Clerk's training day held by SLCC and ERNLLCA at Barton on Humber. Subject – social media and interaction with press. Informative and particularly useful with regard to press strategies etc. Clerk would recommend Facebook page for Council to advertise events etc. along a format/guidelines recommended by ERNLLCA to avoid some of the pitfalls which may come with social media. A page had been instigated and had been administered by Cllrs. but ERNLLCA had clearly advised that the Clerk should be responsible for the page and Clerk would liaise with Cllr. Cutting with regard to administering the page on behalf of the Council.

Resolved: *That the Clerk look to administer the Facebook page for the Council Along guidelines from ERNLLCA/training*

Any other reports

None.

13/83 Parish Matters

To review Community Engagement Strategy as part of final stage of Review of governance documents

Circulated and agreed some amendments. Clerk to write to Nursery School to see if Community Governor from the Village Council might be considered.

Resolved: *Minor amendments agreed to Community Engagement Strategy*

To receive report on FOI requests from Clerk and consider and agree Any necessary actions

Clerk advised on recent FOI requests received and highlighted amount of time required/taken up by such requests. Cllrs. were made aware of restrictions on time for response etc. and were asked to consider impact of such requests on Clerk's time and Council's resources.

Resolved: *That the Clerk keeps Councillors fully aware of time and resources Spent on FOI requests and that the Councillors will further consider this issue*

To receive Rescission Notice on former resolution 13/69 re: GRASS and action as required Cllr. Souter-Smith was asked to consider whether he had a prejudicial interest in this item and then declared one and left the room taking no part in debate or discussion.

Rescission Notice received and agreed by majority vote for receipt and action. Rescission notice rescinds former decision made on item 13/69 to recognize GRASS as an official residents' association. Cllrs. concerned that members of the public had reported that they had not been allowed to join GRASS and had not been able to access any meetings nor become involved in the way they believed they would do as part of a residents' association. Cllrs. concerned at this information and agreed to defer any further decision or action pending request to GRASS asking for its comments and observations on these concerns and asking for confirmation and clarification of its membership numbers and how often meetings are held etc. It was also agreed that the Clerk remind GRASS that should it be struggling for a meeting venue, the new village hall was available at a reduced cost to residents'/not-for-profit groups etc. Vote on any further action on this matter deferred pending response from GRASS.

Resolved: That a request be sent to GRASS asking for comments about the issues presented to the Village Council, asking for clarification of membership nos And if and when meetings are held and also advising the new village hall would be suitable venue for community/local meetings. Any further action deferred pending Response from GRASS

13/84 Information Update

Information received from NELC, ERNLLCA etc. for information
All placed in circulation bag.

To receive update from Ward Cllrs. if present

Cllr. Barber present. Questions he had been forwarded regarding war memorial he now understood were dealt with as an exempt item at a previous meeting so could not be referred to. Freshney Forward update and noted that recruiting for replacement school crossing patrol.

13/85 Great Coates Community News

Next edition – December/January 14. Closing date 14.11.13

13/86 Finance

Cheques for authorisation

Authorized as per list circulated by Clerk.

Resolved: That payments are authorized to be made as per list circulated

To receive returned Annual Return from External Auditors and Consider and agree any necessary actions

Clerk advised that no recommendations or actions or comments had been made and Cllrs. agreed no action required therefore. Formal decision that audit for fy 12/13 had now been successfully completed and was closed.

Resolved: That audit for fy 12/13 now be formally closed as completed satisfactorily

Chairman closed the meeting at 8.55 pm.