

GREAT COATES VILLAGE COUNCIL

Minutes of Great Coates Village Council held at 7 pm in the Village Hall, Cooks Lane,
Great Coates 23rd July 2015

Present

Councillors: Mrs. S Thomas (Chair); Mr. K Redgrift; Ms. L Cutting
Mrs. D Bradwell; Mrs. Y Prest; Mr. N Wherrett; Mr. G Mumby; Mr. J
Masterton; Mr. K Green.

Officer: D Godfrey Clerk

APOLOGIES Nil.

NELC Councillors Not present due to other commitments

Public 7 members of the public were present.

Police No Police were present

DECLARATIONS OF INTEREST:

Councillor Thomas declared an interest in item number 7 (iii) which relates to noise levels.

DISPENSATIONS:

There were no dispensations

15/41 MINUTES OF PREVIOUS MEETINGS:

The minutes of the Full meeting of Council held on the 25th June 2015 were accepted as true and correct records of that which took place.

15/42 PUBLIC SESSION:

Great Coates Community Group wished to place on record their thanks for all those who assisted with the Village Fete held on the 4th July. Although they were unable to use the hall it was a success with over £200 raised on the day.

Member of the public raised the issue of fly tipping within the Village, rubbish was being deposited in the bushes that boarder her property in Meadowbank. Initially it was domestic waste it now included bags of garden waste.

Concerns were also raised about rubbish being dumped in the Old Road and the likely impact that the newly imposed charge for the brown bins would have in the Village.

Concerns were raised about overhanging branches from trees in the Village affecting vehicle and pedestrian traffic.

Resolved The Clerk to contact the Ward Councillors, NELC and the Cleethorpes Chronicle to advise of concerns raised around fly tipping, the brown bin charge and the overgrown trees.

15/43 COMMITTEE REPORTS:

Nothing to report as no committee meetings had been held

15/44 REPORTS BY HUMBERSIDE POLICE:

No reports received.

15/45 REPORTS BY UNITARY COUNCILLORS:

No reports received.

15/46 REPORTS FROM REPRESENTATIVES TO OUTSIDE ORGANISATIONS

Councillor Redgrift gave a detailed report on his attendance at the recent Community liaison panel which was attended by representatives of companies along the Humber Bank.

The Clerk reported that he had attended a meeting with Signet Planning representing two landowners MF Strawsons and Sir Richard Sutton Estates who are promoting a strategic housing site allocation known as Grimsby West. The event was mainly concerned with establishing what facilities already existed in the area. Details of the vision for the area were previously circulated and public consultations held following the publication of the NELC plan earlier this year. In due course a briefing document would be provided to those who attended and the Clerk will ensure that it is circulated.

15/47 PLANNING APPLICATIONS:

Three new applications had been received - DM/0621/15/FUL and DM/0622/15/FUL - Alternative proposals for a proposed Fish Meal Storage Building in Gilbey Road - there was no objections made.

DM/0631/15/FUL – Demolish existing canteen and replace with single storey building Dunlop Ltd Moody Lane – there was no objection raised.

15/48 VILLAGE HALL:

(i) Damage to glass roof

The Clerk reported it has not yet been established how the damage was caused this requires closer examination of the roof which will require scaffolding to be erected. Safety film had now been fitted to ensure that the hall is safe for users without it being fitted the hall could not be used.

(ii) Building Survey

The Clerk asked if it was the intention to have a building survey conducted. A discussion took place as to if the sum set aside for a building survey could be better used for other projects.

Proposed

That the funds allocated for a building survey are allocated to other projects and a building survey is not carried out.

Resolved

for 6 against 3 motion carried funds to be allocated to other projects.

(iii) Noise Levels – Councillor Thomas left the room at this point and Councillor Mumby stood in as Chair.

Councillor Mumby reported on behalf of a resident that a recent party being held in the Village Hall early on a Saturday evening had booked a disco and the noise levels generated were excessive and had caused the resident some distress. He was able to confirm that the complaint was justified as he himself had been passing the hall at the time the complaint

was raised.

The Clerk reported that all hirers are told when booking the hall that doors must remain closed at all times to reduce the noise levels and that the Council reserve the right to terminate a party if complaints are received from residents. Council fully understood the importance keeping noise levels down and regretted that on this occasion that the hirer had not complied with the conditions of hire causing distress to the local resident. It was accepted that the hall had no suitable ventilation provided and the recent hot weather was no doubt a contributory factor to the party not complying with the instruction to keep doors closed. A discussion took place regarding the policy to be adopted by Council.

Proposed

That the Clerk contact the complainant and apologise for any distress caused, that the hire conditions will be enforced and hirers reminded of the need to keep doors closed.

Resolved

Clerk to write to the complainant.

Any resident who has reason to complain about noise levels from the hall should contact a Village Councillor who will deal with the issue as appropriate at that time.

The Clerk reported that he had received a request for the hall to be opened for residents on New Year's Eve the function to finish at 00.30 am on New Year's Day. The Clerk had refused this request as:

- It was likely to result in noise complaints finishing at this late hour.
- The Caretakers Contracts state that on three days a year Christmas Day, Boxing Day and New Years Day. the hall is closed to hirers.

Resolved

The Village hall to be closed to hirers on these three Bank Holiday days and the decision not to hire out the hall on New Year's Eve is supported.

(iv) Hire Fee's – Councillor Thomas resumed as Chair

A review of hire fees was conducted.

Proposed

Between 8 am and 4 pm Monday to Friday only, a charge of £10 per hour payable in advance (does not apply to parties). The hirer to ensure that the hall is left in a clean and tidy condition ready for the next hirer, no additional free time is granted before or after the hire period and hire times must not be exceeded.

Resolved

Motion carried charge and conditions to be applied as proposed.

Proposed

After 4 pm Monday to Friday a charge of £15 per hour payable in advance (does not apply to parties). No additional free time is granted before the hire period commences, 15 minutes is allowed at the end of the hire period if it extends to 2 hours or more to ensure is left in a clean and tidy condition for the next hirer and hire times must not be exceeded

Resolved

Motion carried charge and conditions to be applied to be applied as proposed for new hirers, changes to regular hirer's terms to be applied on issue of new hire agreements in due course.

Proposed

Party bookings at any time during the week a charge of £20 per hour payable in advance will apply. No additional free time is granted before the hire period, 30 minutes is granted free of charge at the end of any booking of 2 hours or more to allow the hirer to remove any items brought into the hall and to leave it in a clean and tidy condition ready for the next

hirer, hire times must not be exceeded.

Resolved Motion carried charge and conditions to be applied as proposed.

Proposed Wedding Receptions, includes the hire of the hall on the evening from 6 pm prior to the date of the reception to allow the hirer to set up the hall, the whole of the day on which the reception is to be held and includes the morning after the reception up to 12 pm to allow removal of any items brought into the hall and to leave it in a clean and tidy condition for the next hirer will be charged at £250.

Resolved Motion carried charge and conditions to be applied as proposed.

Proposed All bookings will attract an additional £15 deposit (in the case of Wedding Receptions a £50 deposit) this will be refunded to the hirer by Great Coates Village Council provided the hall is left in a clean and tidy condition for the next hirer and no damage has been caused to the hall or equipment provided.

Resolved Motion carried charge and conditions to be applied as proposed.

(v) Acoustics

The Clerk advised that he had been in contact with the company who offer a free survey to assess the Village Hall acoustics and can give an estimate of costs. They have raised a number of queries that require a response before they are able to carry out the survey, the Clerk is having to contact the architect to obtain the information required.

15/49 CHRISTMAS EVENT UPDATE - VOLUNTEERS

A meeting has yet to be arranged between Councillors and the Great Coates Community Group to ensure everything is in place for this event which is planned for 5th December 2015.

15/50 FINANCE REPORT

(I) TO RECEIVE AN UPDATE ON QUARTERLY FINANCE PERFORMANCE FROM THE CLERK

The clerk who is also the Responsible Finance Officer for the Council had previously circulated details of the financial situation which continues to improve due to the revenue generated by the Village Hall. A copy of the quarterly report is attached as appendix 'A'.

Proposed The Council note the report and endorse it as an accurate record of finance to date.

Resolved Motion accepted and records approved.

(II) ACCOUNTING STATEMENT 2014/15 UPDATE ON AUDITORS RECOMMENDATIONS

The Clerk had previously circulated an action plan in respect of the internal auditor's recommendations. A copy of the action plan is attached as appendix 'B'

Proposed That the Council note the actions to date and invite the internal auditor to carry out a 'full' quarterly audit to test compliance against the plan.

Resolved: That Council invites the internal auditor to carry out a full audit against the agreed

actions.

(III) REVIEW OF FINANCIAL REGULATIONS – APPROVAL OF MINOR AMENDMENTS

Proposal: That the minor amendments carried out to the Financial Regulations 2014 be approved.

Resolved: Minor amendments approved and Financial Regulations 2014 (Version 2) adopted.

(IV) REVIEW OF BUDGET FIGURES FOR 2015/16

Proposal: That the proposed budget allocations be agreed subject to a separation of the costs of maintaining the land between Allington Drive and Newbury Avenue.

Resolved: Revised budget accepted and adopted attached at appendix 'C'.

(V) TO APPROVE THE SCHEDULE OF PAYMENTS

The schedule of payments had been circulated by the clerk prior to the meeting these were approved.

Meeting ended 9.10 pm

Signed.

Chair of Council

Dates of future meetings all to be held at Great Coates Village Hall, Cooks Lane, Great Coates:

Great Coates Village Council - Thursday 27th August 2015 at 7 pm
Great Coates Village Council – Thursday 24th September 2015 at 7 pm
Great Coates Village Council – Thursday 22nd October 2015 at 7 pm

Details of how to contact your Village Councillors and copies of previous minutes and other items of interest can be viewed at: www.greatcoatespc.com
