Minutes of the Great Coates Village Hall Committee Meeting held
at 11.00 am in the Village Hall, Cooks Lane, Great Coates on 8th November 2019

Present: Cllr R. Lawrance, Cllr L. Cutting, Cllr M. Huntley, Marge Huntley, Ann Lawrance
Members of public present: 0

1. **To Receive Apologies and Reasons For Absence – Ref 19/335**
   Julie Connell

2. **To receive declarations of interest under the Localism Act 2011 – being any pecuniary or non-pecuniary interest in agenda items not previously recorded on Members’ Register of Interests - Ref 19/336**
   None

3. **Public Session – Ref 19/337**
   No public questions

4. **To Co-Opt New Members to the Committee – Ref 19/338**
   3 places available

5. **2019 Events – Ref 19/339**

   **Halloween Party / Pumpkin Carving – Saturday 26th October**
   Event Cancelled. Budget Cancelled.

   **Christmas Event – Saturday 7th December – 4.30 pm – 9.30 pm**
   Budget - £450 approved
   Afternoon event – Make & Take event for children 4 pm to 5 pm. Christmas crafts classes and a small number of stalls selling gifts.
   Santas Sleigh at the tree 5.45 pm
   Tree lighting 6 pm with two or three Christmas carols
   Mr Shiney to perform 6.45 to 7.15 pm
   Santa introduced by Mr Shiney at 7.15 pm
   Refreshments from 4 pm – drinks & mince pies
   Ask Village Council Chair to turn tree lights on – Ray to ask
   Need background Christmas music in the hall
   Raffle budget - £50
   Decorations budget - £50
   Selection boxes budget - £70
   Mince pies budget - £20
   Carl to amend poster with accurate timings
   Mike H to organise additional tree lights
   VH Committee members to select a Christmas tree and organise delivery
   Lisa to advise thank you gift to santa

   **New Years Eve Party – Tuesday 31st December Time TBC**
   Maximum of 80 people
   Budget approved £750
   Security guard cost £150
   Fireworks budget – tbc
   Decorations budget – tbc
   Lisa to purchase 100 champagne flutes
   Bucks fizz on arrival and Cava or Prosecco at midnight
   Canapes on arrival
   Tickets date to date - 21
6. **Event Accounts and Committee Funds Update – 19/340**
   Unavailable

7. **Any Other Business – 19/341**
   Date for next meeting – Clerk to be present for 2020 VHC hall bookings

8. **Date for next Meeting – Ref 19/342**
   Date to be confirmed upon availability of the Clerk.