

**068**  
**GREAT COATES VILLAGE COUNCIL**

Draft Minutes of the Personnel Committee meeting held at 6.45pm in the Village Hall, Cooks Lane, Great Coates 18th January 2018. These minutes contain exempt items and as such are not considered for public domain.

Present:

Councillors Mr. G Mumby ( Chair ), Mr J Masterton, Mr R Lawrance.

**1 To Receive apologies and reasons for absence, Ref 16/172**

None received.

**2 To receive declarations of interest under the Localism Act 2011 – being any pecuniary or non-pecuniary interest in agenda items not previously recorded on Members' Register of Interests. Ref 16/173.**

No declarations were made.

**3 (Exempt item) To review pay scales for council employee.**

A discussion was held as to the type of work and duties of the village Clerk with the main areas identified as attending and directing full council meetings along with assisting in the planning and implementation of council resolutions and the recording of such meetings to be put into the public domain as minutes of said meetings again, after full council approval of the draft copy.

The Clerk present rate of pay scale is set at SCP 18.

**Resolved:** The Personnel Committee recommends for the Village Councils approval at the January 2018 Full Council Meeting that the pay scale be raised to SCP 20 a rate of £10.099 per hour.

Salary scales are in accordance with current National Association of Local Council guide lines.

Proposed Cllr Lawrance. Seconded Cllr Masterton. All in favour.

Meeting closed at 7.30pm.