

## GREAT COATES VILLAGE COUNCIL

Draft Minutes of the Great Coates Village Hall Committee Meeting of Great Coates Village Council held at 6.00 pm in the Village Hall, Cooks Lane, Great Coates on 17th October 2018

Present:

Councillors Cllr Cutting, Cllr Lawrance, Cllr Stewart

### **1 To Receive apologies and reasons for absence. Ref 18/141**

None

### **2 To receive declarations of interest under the Localism Act 2011 – being any pecuniary or non-pecuniary interest in agenda items not previously recorded on Members' Register of Interests. Ref 18/142**

None

### **3 To Appoint Committee Roles: Chairperson, Secretary. Ref 18/143**

**Proposed:** by Cllr Stewart, seconded by Cllr Cutting for Cllr Lawrance as Chairperson  
**Resolved:** Chairperson Cllr. Lawrance

**Proposed** by Cllr Stewart, seconded by Cllr Lawrance for Cllr Cutting as Secretary  
**Resolved:** Secretary Cllr. Cutting

### **4 To Co-opt New Members to the Committee, 6 places available. Ref 18/144**

None

### **5. Christmas Event Saturday 8th December 2018. Ref 18/145**

#### **Set budget:**

Proposed: £300 by Cllr Lawrance, seconded by Cllr Cutting all agreed  
Resolved: £300

#### **Stalls:**

Discussed opportunity to run a Christmas Fair from 12noon to 5pm, maximum of 15 tables £10 per table

#### **Entertainment / Competition / Raffle:**

Discussed daytime entertainment with 3 to 4 acts to perform at set times  
Discussed evening entertainment same format as previous year, look into a children's choir.

Raffle or Christmas Auction to be finalized.

### **Advertising / Promotion:**

To release two flyers to all households in two stages, stage one A5 flyer for 1st November distribution, stage 2 A4 flyer 23rd November distribution.

Resolved: Cllr Cutting to create flyers

### **Christmas Tree:**

Looking into a permanent rooted tree in the usual location, Clerk to acquire permission for this from landowner.

Tree to be into position on or around Saturday 1st December

### **Lights / Electrical Check of site:**

Professional electrical check of tree lights and tree site electrics to be undertaken one week before tree in situ, Saturday 24th November.

### **Selection Boxes:**

To be purchased mid to end November on a **sale or return** basis if possible from Deebiee. 100 selection boxes. Need Deebiee card.

### **Refreshments:**

Need tea, coffee, sugar, milk, juice, paper cups, mulled wine, mince pies on a **sale or return** basis, require 30 boxes.

### **Future Event ideas: Ref 18/146**

Valentine Event  
Night with Al Brown  
Spring Fair  
Mowtown Evening  
Summer Fair  
40's Evening  
Heritage Day  
Harvest Festival  
Scarecrow Event  
Halloween Event  
Christmas Event

Meeting ended 6.55pm

**Date of next meeting of the Village Hall Committee to be held at Great Coates Village Hall, Cooks Lane, Great Coates - Monday 29th October 2018, at 5.00pm**