

Great Coates Village Council

Dear Councillor

You are hereby summoned to attend the Meeting of the Personnel Committee of Great Coates Village Council, which will be held on Monday 17th September 2018, commencing at 10.00am at the Village Hall, Great Coates. The business to be dealt with at the meeting is listed in the agenda.

“Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda. This must be done in the Public Questions item, and members of the Public cannot interrupt the business of the meeting at other times, unless Standing Orders are suspended by the Chair of the Council.

This council supports the rights of anyone to record this meeting but advises that anyone so recording cannot disrupt the meeting, by means of the recording, and expresses the hope that the person (or persons) carrying out the recording have obtained the necessary legal advice, for themselves, to ensure they understand the rights of anyone present who does not wish to be filmed or recorded”.

Dated this 6th September 2018.

Jan Waite

Clerk to the Village Council

Agenda

1. To receive apologies and reasons for absence
2. To receive declarations of interest under the Localism Act 2011 – being any pecuniary or non-pecuniary interest in agenda items not previously recorded on Members' Register of Interests.
- 3 Move to Closed Session - Handyman and Clerk position reviews
 - Review of procedures for staff absence / holidays
 - Review of all staffing hours with a view to changes to staff contracts.

Agenda Ends