

GREAT COATES VILLAGE COUNCIL

Draft Minutes of the Annual Parish Council Meeting of Great Coates Village Council held at 7.00 pm in the Village Hall, Cooks Lane, Great Coates on 24th May 2018

Present:

Councillors Cllr S Thomas,(Chair), Cllr Redgrift, Cllr Cutting, Cllr Lawrance, Cllr Stewart, Cllr Mumby.

In Attendance J Waite (Clerk)

1 To Receive apologies and reasons for absence, Ref 18/88

Cllr Masterton, Cllr Green, Cllr Barber

2 To receive declarations of interest under the Localism Act 2011 – being any pecuniary or non-pecuniary interest in agenda items not previously recorded on Members' Register of Interests. Ref 18/89

Cllr Lawrance declared a person interest in the Freshney Forward funding, as he also sits on this committee.

3 To approve the draft minutes of the Extra Ordinary Meeting of the Parish Council held on 16th May 2018. Ref 18/90

Resolved to approve as a true record of the meeting held on 16th May 2018.
Proposed Cllr Mumby. seconded Cllr Lawrance . All in favour.

To approve the draft minutes of the Annual Parish Council Meeting held on 24th May 2018. Ref 18/91

Resolved to approve as a true record of the meeting held on 24th May 2018.
Proposed Cllr Redgrift. seconded Cllr Stewart . All in favour.

4 Public Questions. Ref 18/92

None raised.

Chair proposed to move to item 8 on agenda.
Proposed Cllr Redgrift. Seconded Cllr Cutting. All in favour.

8 Finance. Ref 18/93

Schedule of payments was circulated and approved for payment. All payments were approved .

Proposed Cllr Cutting. Seconded Cllr Redgrift. All in favour.

It was resolved to make a donation of £30 to the Air Cadets in appreciation of their attendance and taking part in the Civic Day. Ref 18/94

Proposed Cllr Lawrance. Seconded Cllr Mumby. All in favour.

Internal Audit Inspection. Ref 18/95.

The accounts for 2017/18 have now been received back from the Internal Auditor, and a report will follow. The verbal feedback given to the clerk has no matters of importance to be addressed immediately.

External Audit Section 1 - Governance. Ref 18/96.

The Annual return governance statements from section 1 were read and agreed by the council.
Proposed Cllr Redgrift. Seconded Cllr Mumby. All in favour.

External Audit Section 2 - Accounts for 2017/18. Ref 18/97.

The accounting statements were agreed.

Proposed Cllr Mumby. Seconded Cllr Cutting. All in favour.

On going review of staff working hours and salaries. Ref 18/98.

It was decided to split the handyman hours on the time sheet into hall maintenance and village maintenance to get a more accurate reflection of hall costs.

5 Committee Reports. Ref 18/99

No police report received.

No councillors report received.

Councillors would like to organise a public meeting with the NELC planners and the power station applicants to discuss the concerns of residents.

6 Parish matters – To receive any report or consider any appropriate action. Ref 18/100

- a) Council magazine - The next issue will be printed by the new printer, and then the situation reviewed.
- b) Casual Vacancy - There is currently one vacancy to fill.
- c) Grounds maintenance - training is to be organised for residents in how to use the de fib.

Freshney Forward have offered £1000 in funding for blinds at the village hall. Cllr Cutting is to obtain quotes for this and forward to Cllrs before the July meeting as this information needs to be sent to the Forward Freshney committee.

It was proposed to set up a trade account at Bennetts Timber, to complete the repair work to the exterior of the building.

Proposed Cllr Redgrift. Seconded Cllr Cutting. All in favour.

Area of land to clear on Newbury Ave - a quote has been requested from the contractor who cutting the footpath on Allington Drive.

If this quote is £500 or below the Clerk will confirm with them to go ahead.

Proposed Cllr Redgrift. Seconded Cllr Lawrance. All in favour.

A quote has been received for dog fouling signs for Allington Drive.

Quote for work to footpath on Allington Drive has been received.

£486 plus VAT, with £40 plus VAT for the green waste removal.

Proposed Cllr Thomas. Seconded Cllr Redgrift. All in favour.

Quotes for a new strimmer are still being sort.

It was proposed to look at planting a hedge between the field and the hall, rather than a new fence.

- f) new council website - The new site is ready to launch and booking system will be added later this year.

7 Clerks Report. Ref 18/101

An email has been sent to GCCG asking them to correct the information on their facebook page to reflect the fact that the charges for GCCG have not been increased, but they are now charged the same as all hirers. The 50% late cancellation fee for their summer fair has been waived.

The Council will take legal advice as to the nature of comments posted by this group, and the many factual inaccuracies they contain.

A paypal account will need to be set up for the automated hall booking system, and Financial Orders will need to be amended in view of this. It was resolved to make these amendments

Proposed Cllr Redgrift. Seconded Cllr Cutting. All in favour.

The council has public liability insurance to cover people hiring the hall. Each group , eg fitness instructors etc, as encouraged to have their own public liability cover for their specific activity.

The situation regarding temporary event licences is to be looked at again, and advice has been sort fro Trading Standards.

The Dee Bee cash and carry card has now arrived.

8 Planning Application Received. Ref 18/102

No applications discussed.

Meeting ended 9.30pm

Date of next meeting of the council to be held at Great Coates Village Hall, Cooks Lane, Great Coates,

WEDNESDAY 18TH JULY, 2018 at 7.00pm

due to NELC elections being held on the original date of 26th July.