

GREAT COATES VILLAGE COUNCIL

Draft Minutes of Great Coates Village Council Meeting held at 7.00 pm in the Village Hall, Cooks Lane, Great Coates on 26th April 2018

Present:

Councillors Cllr S Thomas, (Chair), Cllr K Green, Cllr Redgrift, Cllr Mumby, Cllr Cutting, Cllr Lawrance, Cllr Stewart.

In Attendance J Waite (Clerk), Cllr Sutton, 1 members of the public.

1 To Receive apologies and reasons for absence, Ref 18/54

Cllr Masterton, Cllr Barber

2 To receive declarations of interest under the Localism Act 2011 – being any pecuniary or non-pecuniary interest in agenda items not previously recorded on Members' Register of Interests. Ref 18/55

none given.

3 To approve the draft minutes of the Annual Meeting of the Parish held on 22nd March 2018. Ref 18/56

Resolved to approve as a true record of the Annual Meeting of the Parish held on 22nd March 2018.

Proposed Cllr Green seconded Cllr Mumby . All in favour.

To approve the draft minutes of the ordinary Meeting held on 22nd March 2018. Ref 18/57

Resolved to approve as a true record of the ordinary Meeting of the Parish held on 22nd March 2018.

Proposed Cllr Mumby seconded Cllr Cutting . All in favour.

To approve the draft minutes of the Personnel Meeting held on 29th March 2018. Ref 18/58

Resolved to approve as a true record of the Personnel Meeting of the Parish held on 29th March 2018.

Proposed Cllr Mumby seconded Cllr Green . All in favour.

To approve the draft minutes of the Personnel Meeting held on 18th April 2018. Ref 18/59

Resolved to approve as a true record of the Personnel Meeting of the Parish held on 18th April 2018.

Proposed Cllr Mumby seconded Cllr Green . All in favour.

4 Public Questions. Ref 18/60

No questions raised.

5 Committee Reports. Ref 18/61

No police report received.

The village litter pick was well attended and a success.

Updates on the resurfacing of the A180 should be released from Martin Vickers office .

Cllr Sutton has put a bid into the Stronger Communities fund on behalf of Great Coates for blinds at the village hall.

Village bus service - A proposal was made to request 3 new bus services from Europa parc to access the area at Estate Road 5 to be expended to the edge of the village in this area.
The plans are currently out for consultation and the Council will submit the proposal.

Proposed Cllr Lawrance. Seconded Cllr Redgrift. All in favour.

The Village Council would like to thank Cllr Sutton for all his hard work whilst in office.

6 Parish matters – To receive any report or consider any appropriate action. Ref 18/62

a) Council magazine - Looking at quotes to possibly change the printers. Submission date for next issue May 31st, to be distributed in early June.

b) War Memorial - no feedback on the listing application has been received.

c) Casual Vacancy - There is currently one vacancy to fill.

d) Fitting of De fib - this is to be done as soon as possible.

e) Grounds maintenance - Only one quote for re surfacing the car park has been received, more companies are to be contacted.

Painting of the hall - It was agreed to change the colour of the hall to slate green.

Proposed Cllr Mumby. Seconded Cllr Cutting. All in favour.

It was proposed to purchase some signs asking people to clear up after their dogs for the cut through from Allington Drive.

There is a community clean up in the are on April 24th, with help from Novatis.

f) new council website - a meeting has been held with Creative Design, and a new logo for the council is to be produced. The automatic online booking system for the hall was discussed, and it is hoped that this will be ready to trial in June.

g) Advertising boards have appeared on some grass verges - these should have permission from NELC.

7 Clerks Report. Ref 18/63

The notice board on Blackthorn Drive needs replacing.

A request has been received from a resident on Allington Drive to remove a tree in the cut through which is damaging his fence and the roots are lifting the patio in his garden. The tree is also close to the corner of the house. He has been advised to speak to Paul Chaplin at NELC to obtain information about any TPO or conservation area restrictions.

Sign for the village hall - it was proposed to put an arch over the pedestrian gate saying village hall, and possibly a sign on the side of the hall so it is visible for people attending the hall. Cllr Cutting is to look into this.

Proposed Cllr Cutting. Seconded Cllr Green. All in favour.

The Full Council approved the new Terms of Reference for the Personnel Committee, as detailed in min ref 18/46 page 080 and 081.

Proposed Cllr Green. Seconded Cllr Thomas. All in favour.

A list of approved trades people will be given to the Handyman, incase of emergency work to the hall.

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It was proposed that the council Financial Orders be updated to allow for a maximum spend of £250 by the Handyman in an emergency situation to secure or prevent further damage to the hall.

Proposed Cllr Green. Seconded Cllr Mumby. All in favour.

8 Finance. Ref 18/64

Schedule of payments was circulated and approved for payment. All payments were approved .

Proposed Cllr Green. Seconded Cllr Redgrift. All in favour.

It was resolved to amend the Financial Orders so that payment schedules are with Councillors 3 days before a meeting.

Proposed Cllr Redgrift. Seconded Cllr Thomas. All in favour.

There are still some outstanding payments for hall hire from a regular hirer.

Details of the original load agreement have still now been received - an extraordinary meeting will be called to discuss this matter.

An email has been received from GCCG requesting the date that hall charges were increased for weekend bookings - no increase has been made and they have been invoiced at the standard rate. Any potential discounts were discussed and it was decided that the standard rate should apply.

A budget statement was given to councillors.

Current Acc £38,782.28
Reserve Acc £40,687.39.

Internal audit - need to appoint a new internal auditor. Clerk to arrange.
Proposed Cllr Thomas. Seconded Cllr Mumby. All in favour.

9 Planning Application Received. Ref 18/65

Planning application DM/0184/18/FUL - No comments or objections.

Planning application DM/0234/18/FUL - No comments or objections.

10. Future management structure for the village hall. Ref 18/66

It was decided to set up a sub committee, and to review terms of reference for this, to manage the day to day running of the hall. To start with 3 councillors, and to engage community interest in future. Terms of Reference to be decided and to have some delegated powers to run community events.

Meeting ended 9.30pm

Date of next meeting of the council to be held at Great Coates Village Hall, Cooks Lane, Great Coates, Thursday 24th May 2018 at 7.00pm