

GREAT COATES VILLAGE COUNCIL

Draft Minutes of Great Coates Village Council held at 7.00 pm in the Village Hall, Cooks Lane, Great Coates on 23rd February 2017

Present:

Councillors S Thomas (chair) , Cllr Redgrift, , Cllr K Green, Cllr Bradwell, Cllr Masterton, Cllr Cutting, J Waite (Clerk).

1 To Receive apologies and reasons for absence, Ref 17/12

Cllr Mumby, Cllr Prest, Cllr Sutton.

2 To receive declarations of interest under the Localism Act 2011 – being any pecuniary or non-pecuniary interest in agenda items not previously recorded on Members' Register of Interests. Ref 17/13

None given.

3 To approve the draft minutes of the meeting held on 26th January 2017. Ref 17/14

Resolved to approve as a true record of the meeting held on 26th January 2017.

Proposed Cllr Redgrift, seconded Cllr Masterton. All in favour.

4 Parish matters – To receive any report or consider any appropriate action. Ref 17/15

a) Newsletter - Date for submissions for next issue is february 14th 2017, to the printers 27th February and to be distributed 3rd March. Electronic copy to be placed on website. Thanks to Cllr Cutting for input to this issue. Outstanding invoices for advertising to be chased.

b) War Memorial - The planning application has now been completed, and permission granted. Work has started at the site . Discussion of the ongoing legal responsibility of the memorial if the nursery were to close. Legal discussion regarding removal of war memorial moved to closed session.

c) Casual Vacancy - Notices are now on the boards.

d) Cllr Masterton has met with two firms to discuss the suspended ceiling for the village hall.

Quote 1 - £7346.48 plus VAT including the electrical work needed.

Quote 2 - £12,490.28 plus VAT including electrical work needed.

The work should take approx 3 days.

It was resolved to attempt to obtain a third quote for the work.

Proposed Cllr Thomas. Seconded Cllr Green. All in favour.

5 Public Questions. Ref 17/16

No questions.

6 Committee Reports. Ref 17/17

No reports given.

7 Clerks Report. Ref 17/18

An email has been received concerning fly tipping at the garages on Newbury Avenue.

Contract with Atomic regarding previous email addresses has been cancelled.

Email received from resident about the constitution arrangements of GCCG. Clerk to ask for clarification.

Proposed Cllr Redgrift. Seconded Cllr Green. 5 in favour, 1 against.
Resolution carried.

Letters regarding non payment of hall fees have been sent.

There has been no contact from the external auditor.

Arrangements are being organised for the internal audit.

The Christmas tree is now in Cllr Thomas garden.

Cllr Masterton and the handyman Tom Wimsey have carried out a review of the hall building and grounds in terms of ongoing repairs and maintenance.

- 1) the outside of the building will need repainting.
- 2) the ground behind the hall has been cut up by lorries parking , all hall users need to be reminded to use the car park area only.
- 3) several external boards on the hall will need replacing.
- 4) internal redecoration will be needed after ceiling work is done.
- 5) drainage of surface water in the car park is causing problems. The plastic matting appears to have been fitted incorrectly.

It was resolved to remove a small part of the matting to investigate how it was fitted.
Proposed Cllr Cutting. Seconded Cllr Green. All in favour.

4 companies have been asked to quote for work at Allington Drive / Estate Road 5.

7 Finance. Ref 17/19

Schedule of payments was circulated and approved for payment. All payments were approved .

Proposed Cllr Masterton. Seconded Cllr Bradwell. All in favour.

Discussion on policy for staff holiday moved to closed session.

8 Planning Application Received. Ref 17/20

No applications received.

Chair closed the meeting and moved to closed session.

Meeting ended 8.25pm

Present:

Councillors S Thomas (chair) , Cllr Redgrift , Cllr K Green, Cllr Bradwell, Cllr Masterton, Cllr Cutting, J Waite (Clerk).

1 To Receive apologies and reasons for absence, Ref 17/21

Cllr Mumby. Cllr Prest.

2 To receive declarations of interest under the Localism Act 2011 – being any pecuniary or non-pecuniary interest in agenda items not previously recorded on Members' Register of Interests. Ref 17/22

None received.

3. To resolve the legal issues surrounding the removal of the war memorial, postponed from public session.

Discussion of the time line of correspondence.

The current Village Council resolve to make no comment on the ongoing legal process surrounding the removal of the war memorial at this time.

Proposed Cllr Masterton. Seconded Cllr Green. All in favour.

4. To resolved the Councils response to issues surrounding holiday pay for current staff, postponed from public session.

Resolved to convene Personnel Committee to recommend Council Policy for payment of holiday pay to current staff.

Proposed Cllr Redgrift. Cllr Bradwell. All in favour.

Resolved to make payment of outstanding holiday pay for current staff.

Proposed Cllr Masterton. Seconded Cllr Cutting.

4 in favour, 2 against.

Resolution carried.

5. To resolve Councils response to the Small Claims Action. Ref 17/23

Council discussed further internal action which could be taken in this matter, and the advice received from ERNLLCA. The councillor involved then left the meeting whilst the matter was discussed.

Council resolved to close the issue, the Code of Conduct must be adhered to by all Councillors and council decisions, council members and officers must be respected. Any further breach by this Councillor will result in the Monitoring Officer being informed.

Proposed Cllr Green. Seconded Cllr Masterton. All in favour.

The Council member rejoined the meeting.

The Councillor involved was reminded of the duties and principals of being a Council Member.

Meeting ended 9.45pm

**Dates of next meeting to be held at Great Coates Village Hall, Cooks Lane, Great Coates:
Great Coates Village Council – Annual Meeting of the Parish, Thursday 23rd March 2017 at
7.00pm, followed by the ordinary meeting at 7.30pm.**