

**Minutes of the Meeting of Great Coates Village Council held at 7.00 pm
at the Village Hall, Cooks Lane, Great Coates, Grimsby, DN37 9NW on 27 February 2020**

Present: Cllr Huntley (Chair), Cllr Green, Cllr Cutting, Cllr Stewart, Cllr Redgrift, Cllr Lawrance,
PC C Tritton, Cllr C. Barber (NELC) , Cllr C. Proctor (NELC), C. Thomas (Clerk),
Members of public present: 1

1 To receive apologies and reasons for absence - Ref: 440

Cllr J. Masterton

2 To receive declarations of interest under the Localism Act 2011 - being any pecuniary or non-pecuniary interest in agenda items not previously recorded on Members Register of Interests. - Ref: 441

None

3 To approve draft minutes of the Village Council Meeting held on 23rd January 2020 - Ref: 442

Resolved to approve as a true record

Proposed: Cllr Green Seconder: Cllr Lawrance All in favour

4 To approve draft minutes of the Village Hall Committee Meeting held on 8th January 2020 - Ref: 443

Resolved to approve as a true record

Proposed: Cllr Lawrance Seconder: Cllr Cutting All in favour

5 To approve draft minutes of the Great Coates in Bloom Committee Meeting held on 14th February 2020 - Ref: 444

Resolved to approve as a true record

Proposed: Cllr Stewart Seconder: Cllr Cutting All in favour

6 Public Session - Ref: 445

No questions from the public

7 Finance Report - Ref: 446

Proposed: Cllr Huntley Seconder: Cllr Cutting All in favour

a) Financial report for period ending 31st January 2020 - Ref: 447

The clerk had previously circulated the financial report. Cllr Huntley had raised some queries which had been answered by the clerk prior to the meeting

It was resolved to approve the accounts as a true record.

Proposed: Cllr Green Seconder: Cllr Redgrift All in favour

b) To approve Schedule of payments - Ref: 448

The clerk had previously circulated the schedule of payments totalling £1537.83.

It was resolved to approve all accounts for payment.

Proposed: Cllr Green Seconder: Cllr Redgrift All in favour

8 To receive any reports from external organisations - Ref: 449

a) Reports by Humberside Police - Ref: 450

PC Tritton provided a report indicating that one offence had been recorded in Great Coates related to criminal damage from anti social behaviour.

Frequency of patrols within the village were raised as was littering and unlicensed motorbikes through the village. At present they aimed for a minimum of one patrol through the village on each shift but would endeavour to increase this especially around shift change times. His long term aim was to have a more visible presence.

b) Reports by Unitary Councillors to include updates on items raised at the last meeting - Ref: 451

Cllr Barber confirmed that fly tipping continued to be a big problem within the ward but more so on Willows.

Verge parking was also problematic with significant damage to the verges but there was insufficient resources for enforcement. Cllr Proctor agreed to speak with Cllr Swinburn to try and obtain more enforcement within

Signature:

Page

Great Coates. PC Tritton agreed to work together particularly in regards to motoring and littering.
Cllr Proctor confirmed that from October the re-cycle boxes would be replaced with re-cycle bins..

9 Reports from representatives to external organisations - Ref: 452

a) Freshney Forward - Ref: 453

Cllr Lawrance advised that flooding was a particular problem along the Freshney with work being completed on the banks to stop Otters burrowing within the bank and weakening them.

10 Reports from committees of the Village Council - Ref: 463

a) Personnel Committee - Ref: 464

This matter was dealt with in closed session.

b) Hall Committee - Ref: 465

Cllr Lawrance advised that the hall committee had increased to 9. Several events were now confirmed for 2020. It was resolved to provide a budget of £300 for the easter event and £500 for the summer fayre.

Proposed: Cllr Lawrance Seconder: Cllr Huntley All in favour

c) Great Coates in Bloom Committee - Ref: 466

Cllr Stewart confirmed the in bloom committee were doing a litter pick on Fri 20th March. The mound had now been planted up and being sponsored by Dalkia. There was to be an easter chair display throughout the village and 2 new boxes had been placed and planted on the corner of Woad Lane and Newbury Terrac. Platform furniture had been obtained for the railway station. Habrough in Bloom had offered GCIB an old Haywain and it had bene agreed to accept this and initially planned to locate where the old recycle bins were. located. To move the Haywain from Habrough to Great Coates would cost £395.

It was resolved to provide £198 towards the movement costs.

Proposed: Cllr Cutting Seconded: Cllr Green All in favour

11 Parish Matters - To receive any report or consider any appropriate action - Ref: 455

a) Councillor Casual Vacancy - Ref: 454

There remained two casual vacancies.

b) Village Council Magazine / Newsletter - Ref: 456

The March edition was scheduled to be available on 7th March for distribution.

There had been 5-6 new advertisers and as such this edition would cover it costs.

c) Grass Cutting in the village - Ref: 467

The clerk had previously circulated a proposal for the village council to take over grass cutting from NELC. The total projected cost would be £2835 with income of £1535.

It was resolved to approve this proposal.

Proposed: Cllr Green Seconder: Cllr Lawrance All in favour

d) Website - Ref: 468

Cllr Huntley raised some concerns with the website. The Clerk advised that editing of the site was very restricted and following a conversation with the web hosts it transpired that editing had not been unlocked and since this had now been done full editing was now available.

e) Appointment of Internal Auditor - Ref: 469

The Clerk confirmed that a group of Clerks had got together across several different Parish Councils to provide auditing and it was resolved to appoint one of the clerks as the internal auditor at a cost of no more than £200.

Proposed: Cllr Huntley Seconder: Cllr Green All in favour

f) Village handyman - Ref: 471

Cllr Cutting proposed the Council considered employing a handyman. There was no budget for such a proposal.

g) Safety barriers on Old Road - Ref: 472

It was agreed to move the safety barriers from Old Road to store behind the hall in the event that the Council required useage.

h) Litter pick event - Ref: 474

It was agreed to hold the litter pick event on Saturday 4th April from 12 midday to 2 pm.

i) Council Business Continuity - Ref: 475

Cllr Huntley suggested a business continuity plan was put in place in the event of the Clerk inability to work with particular emphasis on remote heating system, keys, hall booking system and accounts. The Clerk agreed to provide a continuity plan at the next meeting.

j) Hall Maintenance Items - Ref: 476

Cllr Huntley raised concerns regarding maintenance of the hall and it was agreed that:-

1. Cllr Huntley and Cllr Lawrance would paint the remainder of the hall being bottom half of the internal panels in the main hall.
2. Cllr Huntley and Cllr Lawrance would paint the recessed areas of the patio doors and windows.
3. Quotes would be obtained for fitting architrave around patio doors and window frames.
4. The exterior wood panels require an inspection as it was felt several panels were being damaged due to water retention. There was also concern that the rain water was not draining away properly.
5. The lock on the patio door was damaged and so far we have been unable to replace. Bolts should therefore be fitted to secure.
6. Concern was raised that the front door, particularly when windy, can easily blow open presenting a health and safety risk. It was not possible to fit a door closure as this was an escape route door.
7. The braces on the tables now need regular inspection as some are coming loose. This would be tasked to caretakers to inspect under a schedule. In addition a label was to be created to stick on each table giving instructions on setting up. The hall terms and conditions were also to be amended to reflect that users use equipment at their own risk.
8. It had previously been agreed that the hall and grounds were a designated no smoking area. It was however difficult to police and enforce. It was agreed to purchase a bin for any cigarettes. Cllr Lawrance proposed signage of a respectful nature be fitted. Seconded by Cllr Redgrift. 3 for. 3 against. Not carried following Chairmans casting vote.
9. It was proposed to fit a convex mirror to the lamppost opposite Cooks Lane. The Clerk confirmed that this wasn't possible under the Highways Act but would make enquiries with the Road Safety Officer at NELC to see what can be done.

k) Hall grounds landscaping proposals (MH) - Ref: 477

It was resolved to:-

- 1) Plant 3 ornamental trees with tree guards within the hall grounds at a cost of £345
- 2) Install 36 wood bollards around the car park perimeter at a cost of £425.50
- 3) Obtain quotations for installation of paved outside patio doors.
- 4) Repair the perimeter post and rail fence at a cost of £380.

Proposed: Cllr Huntley Secoder: Cllr Cutting All in favour

l) Review Tracking Report - Ref: 457

1926 - Traffic Through Village

The Clerk had been in correspondence with Dave Poucher (NELC Road Safety Engineer) who confirmed that due consideration would be given to any road safety concerns caused by any increased traffic through the village following the Moody Lane improvements. In addition, work would start at the beginning of February to install crossing points around the Woad Lane/estate Road 5 junction.

1932 - Tree Complaint - 27 Allington Drive

Work had now been completed.

1975 - Garages On Newbury Avenue

Progress report was not available for this meeting.

2007 - Re-Cycle Bins

The existing site along Great Coates Road had now been closed by NELC.

NELC had asked if the bins could be re-sited at the hall and this was rejected due to security and fly tipping concerns.

The land along Estate Road No 5 was suggested as a suitable site.

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2008 - Amazon Pod At Railway Station

Safety concerns were raised with Northern Rail. The pod has been removed following land ownership issues. We will liaise further with Northern Rail should it return.

2019 - Boiler Repair

Following work over Christmas the Clerk investigated boiler insurance of between £17-28 / month subject to call out availability. The excess for each repair would be £79. It was felt that with the age of the boiler this was not economical.

2060 - Financial Regulations Review

The Clerk had previously circulated revised regulations with one amendment being the Chairman and a Councillor may approve up to £500 directly related to village hall maintenance with any such expenditure being ratified at the next available Council meeting.

It was resolved to adopt the revised policy

Proposed: Cllr Huntley Seconded: Cllr Lawrance All in favour

2061 - Internal Control System Review

The Internal Control System Policy had previously been circulated by the Clerk. There were two amendments being suggested which was adding the Village Hall Committee and The In Bloom Committee.

The Clerk also took the opportunity of reminding Councillors that they had a legal duty to check and query any elements of the accounts to ensure accuracy.

It was resolved to adopt the revised policy

Proposed: Cllr Cutting Seconded: Cllr Redgrift All in favour

2062 - Community Engagement Policy Review

The Clerk had previously circulated a suggested policy with one amendment making reference to quarterly magazine and bi-monthly newsletters.

It was resolved to adopt the revised policy.

Proposed: Cllr Redgrift Seconded: Cllr Green All in favour

2063 - Hall Committee Terms of Reference Review

The existing terms were previously circulated and it was resolved to amend these by removing the limitation of residents on the committee and remove the financial term that any profits are to be used for hall running costs.

Proposed; Cllr Huntley Seconded: Cllr Redgrift All in favour

2064 - Great Coates In Bloom Terms of Reference

The existing terms were previously circulated and it was resolved to increase the committee expenditure limitation to £2000 to align with the Financial Regulations.

Proposed Cllr Stewart Seconded : Cllr Redgrift All in favour

12 Clerk's Report - Ref: 458

a) Correspondence Received - Ref: 459

- i) Consultation on subsidised bus service to/from Europarc
- ii) Village hall network event - Tue 3rd March 2020 at Whitton Village Hall
- iii) Location of re-cycle site in Great Coates - discussed during Tracking Report

13 Planning applications and decisions received - Ref: 461

- a) DM/0059/20/FULA - 13 Osprey Drive - Erect single storey rear extension. - This was not discussed or voted on as a decision had been made prior to the meeting.

14 Next meeting will be Thursday 26th March 2020 at 7 pm - Ref: 462

Items for the agenda by 19th March 2020.

Signature:



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Meeting closed at 2105 and moved into closed session

Meeting closed at 9.05 pm

Signature: